



## **REPOST**

### **2017 SENIOR SUMMER STUDENT POSITIONS**

**APPLICATION DEADLINE IS:**

**12:00 PM on Friday June 9, 2017**

As outlined in the Curve Lake First Nation Human Resource Management Manual, applications are now being accepted from **STATUS MEMBERS FROM CURVE LAKE FIRST NATION** for the following Senior Summer Student positions:

#### **Positions Available**

- **1-Community Health Nurse Assistant**
- **1-Junior Lands & Environmentalist**
- **1-Day Camp Lead**

#### **Eligibility Criteria**

- All applicants must be a Status Member of Curve Lake First Nation between the ages of 15 and 30 at the start of the Summer Student Program.
- All applicants must have been a **registered full-time student at the end of 2016/2017** academic year and **returning to school in the 2017/2018** academic year.
- A Basic Information Form is attached and the completed form **MUST BE** submitted with your application package.

#### **Application Procedure**

CLFN Student Application Forms and Individual Summer Student Position Descriptions are available at the Reception Desk at the Government Services Building and the Employment Resource Centre.

Email: [LoriC@curvelake.ca](mailto:LoriC@curvelake.ca)

#### **A complete Application Package consists of:**

**(Please use this as a checklist before handing in your application package)**

- Cover Letter indicating which position you are applying for
- Completed CLFN Student Application Form
- **CPIC ◀REMEMBER! Must be attached to application or proof of receipt that application has been made. Successful candidates will be reimbursed.**
- Current Resume
- One (1) Reference that includes Name, Address and Phone Number

#### **Applications are to be addressed to:**

**Summer Student Selection Committee  
Curve Lake First Nation Government Services Building  
Curve Lake, ON K0L 1R0  
or can be faxed in: 705-657-8708**

Please ensure that your Application Package is received at the Reception Desk at the Government Services Building **before 12:00 pm Friday June 9, 2017.**

**LATE APPLICATIONS WILL NOT BE CONSIDERED.**

# CLFN Senior Summer Student Opportunity – 2017

---

## Community Health Nurse Assistant – (1) Position

### Eligibility:

- Applicant must be a student currently enrolled in a post-secondary institution and must be returning to school in the fall (consideration may be given to students currently in secondary school)
- Student must be a status member of the Curve Lake First Nation
- Student must be between the ages of 18 and 30
- Mature student is preferred
- **The successful candidate must provide a completed criminal reference check (CPIC) \*Submit with application\* and must be eligible for work in Canada**

### Education:

- Post-Secondary (preference given to those in health related studies, environmental health, and ECE), (consideration may be given to students currently in secondary school)

### Duties:

- To assist the Mental Health Services & NNDAP Worker with the development and implementation of community programs
- To assist the Program Staff at the Health Centre with community health prevention and promotion activities that encourage healthy life choices
- To assist in the implementation of the community health prevention and promotion initiatives particular assistance to the Annual Health Fair
- To assist in the community based activities that enhance holistic health and well being
- Planning and organization of the Annual Health Fair
- Any other related duties as required

<u>Reports to:</u>	Community Health Nurse
<u>Term of Position:</u>	June 19th – August 24th, 2017 (Monday - Thursday) (Training Workshops are Mandatory)
<u>Rate of Pay:</u>	\$12.40/hour x 32 hours weekly
<u>Deadline:</u>	June 9 <sup>th</sup> @ 12 (noon)

# CLFN Senior Summer Student Opportunity – 2017

## Day Camp Supervisor (1) Position

### Eligibility:

- Applicant must be a student currently enrolled in a post-secondary institution and must be returning to school in the fall (consideration may be given to students currently in secondary school)
- Student must be a status member of the Curve Lake First Nation
- Student must be between the ages of 18 and 30 is preferred
- Student must have experience working with children and supervisor experience an asset
- Student must be mature, energetic, reliable and show initiative
- **Must provide a completed criminal reference check (CPIC) with Vulnerable Sector \*Submit with application\* and must be eligible to work in Canada**
- Flexible schedule and available for Fridays (to accompany Day Camp on excursions)

### Education:

- Post-Secondary Program (consideration may be given to students currently in secondary school)

### Duties:

- Provide leadership and direction to the Day Camp staff to ensure the development and maintenance of a high quality program, which is keeping with the declared standards
- Creation of work schedules
- Coordinates an orientation for the incoming Day Camp Leaders
- Direct the day-to-day operation of the Day Camp within the prescribed financial guidelines established and immediately report any budget or registration variance to the Youth Worker
- Supervise all Day Camp Leaders and provides a written evaluation on the performance of each staff at mid-term and upon completion of Day Camp
- Establish program plans and effective methods of achieving stated goals and objectives for the Day Camp including fund raising events
- Ensure that all staff and all campers are familiar with, and abides by the health and safety in the Day Camp operations
- Plan and supervise campers during Day Camp, special events, etc.
- Maintain good relationships with the parents of Campers
- Maintain the Camp sites, and all Camp equipment and supplies. Take courteous and prompt action on complaints on Day Camp operations
- Participate in training initiatives as required
- Maintain personal behavior of a responsible exemplary nature
- Knowledge of the 7 Grandfather Teachings or willing to learn

Reports to: Youth Support Worker

Term of Position: June 19th – August 24th, 2017 (32hrs/wk)  
(Training Workshops are Mandatory)

Rate of Pay: \$12.40/hour x 32 hours weekly

Deadline: June 9<sup>th</sup> @ 12 (noon)

# CLFN Senior Summer Student Opportunity – 2017

---

## Junior Lands and Environmentalist – (1) Position

### Eligibility:

- Applicant must be a student currently enrolled in a post-secondary institution and must be returning to school in the fall (consideration may be given to students currently in secondary school);
- Student must be a status member of Curve Lake First Nation;
- Student must be between that ages of 15 and 30;
- Assets would be a valid Driver’s License and BOATsmart license;
- **Must provide a completed criminal reference check (CPIC) \*submit with application\* and must be eligible for work in Canada.**

### Education:

- Currently enrolled in a Secondary or Post-Secondary Program

### Duties:

- Assist Lands Department with file management & data entry
- Assist the Lands Department with GPS/Surveying as it pertains to the location of various landmarks within CLFN
- Research environmental issues within Curve Lake First Nation
- Promote green activity or initiative to the community by designing and distributing promotional items
- Become familiar with issues related to the Duty to Consult
- Other related duties as assigned.

<u>Reports to:</u>	Lands Manager
<u>Term of Position:</u>	June 19th – August 24th, 2017 (Monday - Thursday) (Training Workshops are Mandatory)
<u>Rate of Pay:</u>	\$12.40/hour x 32 hours weekly
<u>Deadline:</u>	June 9 <sup>th</sup> @ 12 (noon)