

Think **LEFT** and think **RIGHT**  
and think **LOW** and think **HIGH**.  
Oh, the things you can  
think **UP** if only you **TRY!**  
-Dr. Seuss

# FRIDAY, MAY 22

## “SKILLS TO SUCCEED”

Workshop for CLFN Youth Interested in Resume & Cover Letter Development and Improving Interview Skills

The Employment Resource Centre in partnership with Accenture Inc. is offering a 1-day “Skills to Succeed” workshop to assist students with Resume & Cover Letter development and aid in improving Interview Skills.

When: **Friday, May 22<sup>nd</sup>, 2015**  
**10:15 am to 4:30 pm**

Where: **Curve Lake Government Service Building**  
**Council Chambers**

Lunch and Snacks will be provided



*Permission forms must be completed and handed in before the workshop!*

SKILLS YOU WILL ACQUIRE:

CONFIDENCE BUILDING

CREATE/EXPAND RESUME  
*PLEASE BRING CURRENT RESUME!*

PRACTICE PRESENTATION SKILLS

IMPROVE INTERVIEW SKILLS

**\*\*Bonus points awarded towards CLFN Summer Student Application Process\*\***

Register by May 20th, 2015 by contacting Bridget or Lori at the Employment Resource Centre or with Robyn or Clorise at LDSS

Maximum of 20 Participants

Government Services Building  
22 Winookeedaa Road  
Curve Lake, Ontario K0L1R0



Phone: 705.657.8045  
Fax: 705.657.8708  
www.curvelakefirstnation.ca

## Permission Form

Purpose of Trip:	Skills to Succeed Workshop
Destination:	Council Chambers Curve Lake Government Service Building
Date:	Friday, May 22 <sup>nd</sup> , 2015
Start Time:	10:15 am
End Time:	4:30 pm
Travel Arrangements:	Students are responsible for their own transportation
Personnel In Charge:	Curve Lake First Nation Employment Dept. Staff
Clothing/Equipment:	See attached forms
Cost:	N/A

### **Elements Of Risk**

Precautions will be taken by the Curve Lake Education Staff to ensure the safety of all participants. It is important for everyone involved to understand that out-of-school programs do present various elements of risk. Incidents related to such activities may occur and cause injury through no fault of the Education Department staff or the facility at which the activity or event is being held. By choosing to participate in the activity, you are assuming the risk of an accident occurring and release the Curve Lake Education Department of any liability.

I have read and understand all of the information as outlined. I give permission for my son/daughter/ward to take part in **Skills to Succeed Workshop** as outlined above.

\_\_\_\_\_  
Student's Name (please print)

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone Number

### **Emergency Contact:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Allergies/Medical Concerns

**Students are responsible for their own transportation to and from the workshop**

## Accenture and Curve Lake

Accenture is a global management consulting, technology services and outsourcing company, with clients in over 120 countries.

In 2009, Accenture decided to move towards volunteer work that would create a long-lasting impact to improve quality of life for our global community. As a result, the firm created the Skills to Succeed program to equip individuals with skills to succeed in the job market and to contribute to the economy.

In 2011, Accenture and Curve Lake began a partnership to provide youth and adults returning to the workforce with training and support to help prepare them to contribute in new ways to the economy of their community.



## Skills to Succeed Full-Day Workshop

### Curriculum Overview



## Skills to Succeed

### Through the full-day workshop, we strive to have each student:

- Understand and build their confidence
- Build and expand upon resumes using Microsoft Word
- Identify their strengths and transferable skills
- Practice and receive feedback on presentation skills
- Practice and improve interview skills



### How It Works

The workshop will consist of four modules of one-hour each, combined with breaks for networking and roll-playing activities. This will give each student the opportunity to develop a "personal commercial", as well as practise their interview skills.

Accenture instructors will be present to teach the full-day workshop. They will also be available to provide advice and discuss careers, entering the job market, university or college education, soft skills, etc.

Students will be able to use Accenture loaned laptops for the duration of the workshop to develop their resumes.



### Full-Day Workshop Schedule

**10:30 – 4:00 PM** Workshop

**4:00 – 4:30 PM** Closing Ceremony

\* A lunch break will also be included.

## Release

The photographs/video that will be taken of you, either as an individual or as part of a group will be used by Accenture as part of an *internal and external* communications campaign, including, but not limited to, newsletters, brochures, banners, website/portal, videos and posters/advertisements.

By signing below, you voluntarily agree and acknowledge that these photos/video may be used by Accenture in the way and for the purposes detailed above and you grant to Accenture and/or anyone authorized by Accenture, the right to record, use and reproduce your likeness and/or picture, alone or in conjunction with other materials in any form of media now known or later developed. This particularly includes but is not limited to video, print (e.g., case studies, brochures, articles), electronic media, and all other media, for any and all Accenture marketing, promotional or commercial purpose.

Accenture shall be the exclusive owner of any and all right, title, and interest, including copyright, in Accenture materials containing the pictures/video and you acknowledge and agree that you are not entitled to any compensation for such photos/video or usage thereof.

You also hereby release and discharge Accenture from any and all claims and demands arising out of or in connection with the use of the photographs/video, including any and all claims for libel. This authorization and release shall also ensue to the benefit of the legal representatives, licensees and assigns of Accenture as well as, the person(s) for whom the photographs/video were taken.

Please sign below to indicate that you have voluntarily read, understood and agree to the terms detailed above:

Signature: \_\_\_\_\_  
(indicate if signature of Parent/Legal Guardian)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

**N.B. If participant is under 18 years of age, it must be the signature of the Parent/Legal Guardian of the participant, and Parent/Legal Guardian must so indicate in signature.**