

Government Services Building
22 Winookeedaa Road
Curve Lake, Ontario K0L1R0



Phone: 705.657.8045
Fax: 705.657.8708
www.curvelakefirstnation.ca

Addendum 1.1

Distribution Date: 2022-03-29

RFP Name: Comprehensive Human Resources Services

Type of Competition: Open Competition

Please note that this addendum is a public document.

The following is being provided as an addition to the RFP noted above and in response to questions from potential respondents:

Q1 - My question is whether you are open to this interim role being conducted remotely?

A1 – We anticipate this contract being undertaken completely remotely. We have an HR assistant on-site to help coordinate with on-site needs. Some in-person meetings may be required (initial meetings and as required)

Q2 - Recruiting – approximately how many positions are posted/filled in an average month?

A2 – Approximately 4-5 positions are posted and filled each month

Q3 - Training – how many training programs do you currently offer staff?

A3 – We are aiming to offer 8-10 training opportunities for all staff each year

Q4 - Reporting – how many reports are expected to be provided to the COO and Council?

A4 – 12 monthly reports and 1 annual report

Government Services Building
22 Winookeedaa Road
Curve Lake, Ontario K0L1R0



Phone: 705.657.8045
Fax: 705.657.8708
www.curvelakefirstnation.ca

Q5 - Salary Grid – Are you able to provide further details on what “assisting with the management of our salary grid and the job evaluation process” might look like.

A5 – These might be items such as applying increases, ensuring consistencies, applying new positions, scoring positions, annual reviews of positions (approximately 10), etc.