



# **CURVE LAKE FIRST NATION**

## **HOUSEHOLD-USE SEPTIC SYSTEM POLICY**

**POLICY 70.003**

### ***Policies and Procedures***

*Policy Framework and Support Procedures to guide and properly manage Household- Use Septic System Policy*

*Approved by Council on February 07, 2022.*

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## INTRODUCTION

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### Application:

This policy is meant to establish and maintain a transparent and equitable management process.

This policy applies to all individual registered status members of Curve Lake First Nation applying for a rebate to assist with the installation costs of a household-use septic system from Curve Lake First Nation and the administrative staff of the Curve Lake First Nation.

### Exclusions:

Individual members that previously received funding to assist with a household-use septic system under any previous Curve Lake First Nation household-use Septic System Policy. Members must be in good standing with any other loans received from Curve Lake First Nation.

### Vision:

The strength of the community comes from the Learner and the Learner's strength comes from the community

### Responsibilities:

**Council** is responsible to ensure that Policy is in place to ensure transparent and effective governance.

**Administration** is responsible to ensure that the Policies and Procedures of the Curve Lake First Nation are followed and to identify areas of policy concern.

**Human Resources** is responsible to ensure employment practices and procedures conform to legislation and the approved Curve Lake First Nation Policies.

**Employees** are responsible to meet the requirements of this policy and their job description, and carry out the functions in a professional manner

### Review:

This policy will be reviewed every three years and may be amended from time to time.

### Dates:

It was implemented on February 7, 2022

## DEFINITIONS

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### IN THIS POLICY,

- a. **"Allowance"** means providing a budget for products or services in the project instead of specifying what is included in the cost of the new home.
- b. **"BCIN"** means Building Code Identification Number.
- c. **"Certificate of Possession"** or **"CP"** means that a person's parcel of land on reserve has been surveyed and registered in the Indian Land Registry.
- d. **"Chief & Council"** means the voted in members that provide guidance and a process for planning and decision making for the First Nation.
- e. **"Individual registered status member"** means a single person that is registered under the Indian Act and whom belong to Curve Lake First Nation.
- f. **"Inspection of three stages of septic installations"** means the preliminary inspection, the final inspection and the grading/ seeding inspection.
- g. **"Once in a lifetime"** means it will happen only once.
- h. **"Policy"** means this **Curve Lake First Nation Household-use Septic Policy** as amended from time to time, or any Curve Lake First Nation Policy in place at any time.
- i. **"Principal Residence"** means that place where a person has his/her true, fixed, and permanent home and to which that individual has the intent of returning to, whenever absent.
- j. **"Rebate"** means a refund on part of an amount paid.
- k. **"Written Approval"** means prior approval, consent, or authorization given by writing as opposed to verbal, spoken or assumed consent.

# CHAPTER 1 – Purpose

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## **Purpose**

1. Curve Lake First Nation is committed to protecting public health, water quality, and the environment. We have been entrusted to care for our land, our water, and our air.
2. At a minimum, this purpose of this policy is to maintain the integrity of the aquifers and water bodies within and around the Curve Lake First Nation, and to mitigate potential health hazards relating to septic system installations and operations.

## **CHAPTER 2—Household-use & Commercial Business-use Septic Systems**

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### **1. Household-use & Commercial Business-use Septic Systems**

a) The household-use septic systems installed within Curve Lake First Nation will meet the Part 8- Ontario Regulation 332/12- Ontario Building Code (OBC.)

b) The Environmental Health Officer (EHO)- Health Canada- First Nation and Inuit Health Branch (FNIHB), shall approve all household-use septic system designs and carry out inspections at the required stages during construction.

c) All residential construction of Curve Lake First Nation must include installation of a household-use septic system, meeting the requirements of Part 8 – Sewage Systems of the OBC, if a communal sewage system is unavailable.

d) All household-use septic systems installed in Curve Lake First Nation must have written approval from Curve Lake First Nation to install any household-use septic system, including but not limited to:

- i. Certificate Of Possession holders applying for the Household-use Septic System rebate from Curve Lake First Nation
- ii. Certificate of Possession holders not applying for the Household-use Septic System rebate from Curve Lake First Nation.

e) Commercial businesses proposing to install a septic system within Curve Lake First Nation land shall present their engineered septic plans for review by the Environmental Health Officer (EHO)- Health Canada- First Nations and Inuit Health Branch (FNIHB).

f) Under no circumstances will the rebate for a household-use septic system be provided to the Certificate of Possession holder if the septic system has been installed prior to obtaining the necessary approvals and inspections under this policy.

## **CHAPTER 3.—Household-use Septic Systems Administration**

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### **1. Household-use Septic Systems Administration**

- a) Once initial written approval is obtained, Curve Lake First Nation members applying for the Household-use Septic System Rebate must have their system installed by a qualified septic installer contractor with a valid BCIN number indicating that the installer is licensed and qualified to install systems under Part 8 – Ontario Regulation 332/12.
- b) All household construction should include an allowance within the construction budget for their household-use septic system installation.
- c) The Certificate of Possession holder is required to inform the Curve Lake First Nation housing staff of the need for inspections for the three stages of their septic installation. Due to workloads, it is advisable for inspections to be well known in advance as inspectors cannot inspect immediately and would need to set up appointments.
- d) Household-use septic system rebates will only be issued upon receipt of the final approved inspection report from the Environmental Health Officer and with proof shown that the septic installation contractor has been paid in full.
- e) Household-use septic systems shall be installed within the time frames specified by the Authority having jurisdiction which may include the Environmental Health Officer, Health Canada, First Nations and Inuit Health Branch, and Curve Lake First Nation. These time frames may change on a year-to-year basis dependent on weather and ground frost conditions.

## **CHAPTER 4. –Funding Allocation of Household-Use Septic Systems**

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### **1. Funding Allocation of Household-use Septic Systems**

- a) Subject to the availability of resources, Curve Lake First Nation will provide a once in a lifetime only, \$5,000 rebate to assist with the installation of one household-use septic system on a lot where a house is to be built as the principal residence of a CLFN Certificate of Possession holder. To be eligible for the CLFN household-use septic system rebate, the CLFN Certificate of Possession holder must meet the following criteria:**
  - i. Have a current Certificate of Possession registered in their name.**
  - ii. Agree to the terms and conditions of the household-use septic system rebate.**
  - iii. The proposed location must be the primary year-round residence of the Certificate of Possession holder**
  - iv. Must be in good standing with any other loans with CLFN.**
- b) Each Certificate of Possession holder who receives a household-use septic system rebate from Curve Lake First Nation, whether under this Household-Use Septic System Policy or under previous Curve Lake First Nation policies, shall be entitled to the rebate for only one Household-use septic system in their lifetime. If member has**
- c) The Certificate of Possession holder, as stated in Subsection (4) above, is responsible for any costs over and above the maximum rebate amount of \$5,000.00 and must pay it directly to the septic installer through a separate agreement prior to receipt of the \$5,000.00 rebate.**
- d) In the event a raised household-use septic system leaching field is required, the Certificate of Possession holder is responsible for their own grading and landscaping to ensure proper drainage.**
- e) Should a Certificate of Possession holder be deemed ineligible under this policy for a household-use septic system rebate and choose to install a personal household-use septic system it is at his/her own expense. The Certificate Possession owner will follow the guidelines and process of the Environmental Health Canada, First Nations, and the Inuit Health Branch.**
- f) To be eligible for any future assistance programs relating to septic system repairs or remediation, which may be provided by CLFN, the Certificate of Possession holder must be able to demonstrate a history of septic system maintenance including:**



## **Chapter 4. Funding Allocation of Household-use Septic Systems Continued**

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- i. Regular pump outs at a minimum of every three (3) to five (5) years.
- ii. Checking for obvious signs of malfunction or failure on an annual basis.
- iii. Cleaning the effluent filter ( if the tank is equipped with one) on an annual basis at a minimum.
- iv. Proof that the original installation was inspected and approved by Health Canada, First Nation and Inuit Health Branch.

# POLICY APPROVAL

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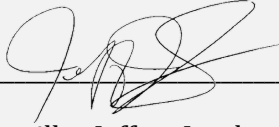
This Policy was passed during a duly convened meeting of the Curve Lake First Nation Council held on February 7, 2022.

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Chief Emily Whetung

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Councillor Laurie Hockaday



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Councillor Jeffrey Jacobs



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Councillor Crystal Cummings



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Councillor Sean Conway



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Councillor Arnold Taylor



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Councillor Deborah Jacobs



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Councillor Saga Williams



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Councillor Nodin Knott