

Agenda
Peterborough OPP Detachment Board Meeting
Monday, December 2, 2024
Peterborough County Committee Room 1:00 PM

The meeting can also be observed by:

Joining at the following link:

<https://attendee.gotowebinar.com/register/1978952048743092315>

Webinar ID:420-709-579

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1.1. Call to Order

1.2. Roll Call

1.3. Land Acknowledgement and Moment of Reflection

2. Disclosure of a Conflict of Interest

3. Approval of Agenda

4. Adoption of Minutes

4.1. Peterborough OPP Detachment Board Minutes of October 21, 2024
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5. Notice of Motion

5.1. Member Joe Taylor
Re: Oath/Affirmation of Office
[Oath/Affirmation of Office](#)

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6. Delegations/Presentations

7. Business Arising Out of a Previous Meeting

8. Reports/Correspondence

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11. Closed Meeting

12. Business Arising from Closed Meeting

13. Adjournment

- 13.1. The next meeting is scheduled for January 27, 2025.
- 13.2. Adjournment

Minutes
Peterborough OPP Detachment Board
Monday, October 21, 2024
Peterborough County Committee Room 1:00 PM

Accessible formats and communication supports are available upon request. The Municipality of Trent Lakes is committed to accessibility for persons with disabilities. Please contact clerk@trentlakes.ca if you have an accessible accommodation request.

Present:

Chair John Braybrook, Councillor, Trent Lakes
Vice-Chair Heather Watson, Mayor, Douro-Dummer (attended electronically)
Member Carolyn Amyotte, Mayor, North Kawartha
Member Caroline Goodenough, Provincial Appointee
Member Brian Henry, Councillor, Selwyn (attended electronically)
Member Joe Taylor, Mayor, Otonabee-South Monaghan
Member Hart Webb, Deputy Mayor, Havelock-Belmont-Methuen
Member Patrick Wilford, Mayor, Asphodel-Norwood
Appointee Laurie Carr, Chief, Hiawatha First Nation (arrived at 1:05 p.m.; early departure)
Appointee Jeffrey Jacobs, Deputy Chief, Curve Lake First Nation (arrived at 1:05 p.m.)

OPP Representatives Present:

Chris Galeazza, Detachment Commander, Peterborough County OPP

Staff Present:

Bianca Dragicevic, Interim Board Administrator/Deputy Clerk, Trent Lakes

1. Opening Ceremonies

1.1. Call to Order

The Chair called the meeting to order at 1:00 p.m.

1.2. Roll Call

The Interim Board Administrator conducted the Roll Call.

1.3. Land Acknowledgement and Moment of Reflection

The Chair led the Board in a Land Acknowledgement and Moment of Reflection.

2. Disclosure of a Conflict of Interest

2.1. The Chair reminded members of the Board of their obligation to declare any interest they may have. None were declared.

3. Approval of Agenda

3.1. Approval of Agenda

Resolution No. **DB2024-01**

Moved by Member Goodenough
Seconded by Member Webb

That the agenda be approved as printed.

Carried.

4. Adoption of Minutes

4.1. Peterborough OPP Detachment Board Minutes of September 30, 2024

The Chair acknowledged Appointee Laurie Carr and Appointee Jeffrey Jacobs as present and invited them to discuss their current position and proposed Oath/Affirmation of Office.

Resolution No. **DB2024-02**

Moved by Member Taylor
Seconded by Member Amyotte

That Item 4.1 from the minutes of the Peterborough OPP Detachment Board meeting dated September 30, 2024 be corrected to read:
Appointee Laurie Carr and Appointee Jeffrey Jacobs declined taking the Oath/Affirmation of Office.

; and further

That the minutes be adopted as corrected.

Carried.

Appointee Laurie Carr left the meeting.

5. Delegations/Presentations

6. Business Arising Out of a Previous Meeting

7. Reports/Correspondence

- 7.1. Bianca Dragicevic, Interim Board Administrator
Re: Peterborough OPP Detachment Board Terms of Reference

Resolution No. **DB2024-03**

Moved by Member Amyotte
Seconded by Member Webb

That the Board receive the report from the Interim Board Administrator regarding Peterborough OPP Detachment Board Terms of Reference; and further

That the Board adopt the Terms of Reference for the Peterborough OPP Detachment Board.

Carried.

- 7.2. Bianca Dragicevic, Interim Board Administrator
Re: Draft Rules of Procedure By-law

Resolution No. **DB2024-04**

Moved by Member Watson
Seconded by Member Webb

That the Board receive the report from the Interim Board Administrator regarding the Draft Rules Procedure By-law; and further

That the Board support the Rules of Procedure By-law.

Carried.

- 7.3. Bianca Dragicevic, Interim Board Administrator
Re: 2025 Board Meeting Calendar

Resolution No. **DB2024-05**

Moved by Member Goodenough
Seconded by Member Wilford

That the Board receive the report from the Interim Board Administrator regarding the 2025 Board Meeting Calendar for information; and further

That the Board adopt the 2025 Board Meeting Calendar, as presented.

Carried.

- 7.4. Bianca Dragicevic, Interim Board Administrator
Re: Policy 1.01 - Abuse, Discrimination, Harassment, and Violence
Policy Approval

Resolution No. **DB2024-06**

Moved by Member Goodenough
Seconded by Member Amyotte

That the Board receive the report from the Interim Board Administrator regarding Policy 1.01 – Abuse, Harassment, and Violence Policy; and further

That the Board approve Policy 1.01 – Abuse, Harassment, and Violence Policy, as presented.

Carried.

- 7.5. Bianca Dragicevic, Interim Board Administrator
Re: Board Administrator Options

Resolution No. **DB2024-07**

Moved by Member Watson
Seconded by Member Goodenough

That the Board receive the report from the Interim Board Administrator regarding Board Administrator Options; and further

That the Board approve hiring a Board Administrator; and further

That the Board approve the job posting and job description of the Board Administrator, as presented, and to proceed with the recruitment process for a permanent Board Administrator; and further

That the Board establish a Hiring Committee with Member John Braybrook as the Chair, and not more than three (3) additional Board Members at the Chair's discretion, to review applications, interview candidates and make a recommendation to the Board on the appointment of a Board Administrator, if necessary.

Carried.

Resolution No. **DB2024-08**

Moved by Member Amyotte
Seconded by Member Goodenough

That the Board approve a monthly stipend of \$1,000.00 for the Board Administrator.

Failed.

Resolution No. **DB2024-09**

Moved by Member Taylor
Seconded by Member Webb

That the Board approve a monthly stipend of \$600.00 for the Board Administrator.

Carried.

- 7.6. Bianca Dragicevic, Interim Board Administrator
Re: Community Representative Appointment Options

Resolution No. **DB2024-10**

Moved by Member Taylor
Seconded by Member Amyotte

That the Board receive the report from the Interim Board Administrator regarding Community Representative Appointment Options; and further
That the Board defer the appointment of Community Representatives until Board membership is established with all Municipal and First Nations Council Representatives.

Carried.

- 7.7. OPP September 2024 Report

Resolution No. **DB2024-11**

Moved by Member Amyotte
Seconded by Member Wilford

That the Board receive the OPP September 2024 Report for their information.

Carried.

8. By-laws

8.1. B2004-001 - Rules of Procedure By-law

Resolution No. **DB2024-12**

Moved by Member Webb
Seconded by Member Goodenough

That By-law 2024-001, being 'A by-law to govern the calling, place, and proceedings of meetings, otherwise known as the "Procedure By-law"', be read a first, second and third time and passed this 21st day of October, 2024.

Carried.

9. Notice of Motion

10. Information Items

10.1. Member Carolyn Amyotte
Re: Highway 28 Mayor's Coalition Update

Member Amyotte provided an update on the status and progress of the Highway 28 Mayor's Coalition.

11. Closed Meeting

12. Business Arising from Closed Meeting

13. Adjournment

13.1. The next meeting is scheduled for December 2, 2024.

13.2. Adjournment

Resolution No. **DB2024-13**

Moved by Member Goodenough
Seconded by Member Taylor

That the Peterborough OPP Detachment Board adjourn at 3:42 p.m.

Carried.

John Braybrook, Chair

Bianca Dragicevic, Interim
Board Administrator

Draft

Notice of Motion

As per Section 28 of Procedure By-law 2024-001, as amended

I, Joe Taylor, a Member of Peterborough
(name)

OPP Detachment Board propose the following to be considered at the December 2, 2024
(date)

Regular meeting of the Board: (if additional space is required, please use another page)

Whereas all Police Detachment Board members must take an “Oath or Affirmation of Office” which confirms the responsibility and obligations of a Police Detachment Board member;

And whereas all Police Detachment Board members must also complete mandatory thematic training to ensure we recognize and respect the rights, autonomy and culture of First Nations Communities and First Nations people;

Now Therefore, in complying with this mandatory training, the Peterborough OPP Detachment Board recognizes, respects, and fully supports our First Nation board members to recite an “Affirmation of Office”, which will express and confirm in their own words, they will uphold the responsibility and obligations of a Police Detachment Board member.

I, **NAME** do solemnly declare that I will truly serve and protect the interests of the Citizens of **Hiawatha First Nation, Curve Lake First Nation** and the Residents of the **County of Peterborough** as a Board Member for the Peterborough OPP Detachment Board.

It is without favor or affection, malice or ill will that I serve as a Board Member and that I will, to the best of my ability, uphold provincial laws and regulations. I will strive to advance the interests of all **Hiawatha First Nation, and Curve Lake First Nation** Citizens and **Peterborough County** Residents morally, both by precept and example, and generally fulfill all the duties of the Board to which I am a member, to the best of my skill and knowledge.

That I will not, without due authority, disclose or make known any matter that comes to my knowledge by reason of position of elected official, or my service as a Board Member.

Signature:

Date submitted to the Board Administrator : November 20, 2024



Kari Stevenson, Deputy Clerk
County of Peterborough
470 Water Street
Peterborough, Ontario K9H 3M3
Telephone (705) 743-0380 Ext. 2101
Facsimile (705) 876-1730
kstevenson@ptbocounty.ca

Memo

To: Peterborough County OPP Detachment Board
From: Sheridan Graham, CAO, Peterborough County
Date: December 2, 2024
Re: Board Administrator

Recommendation:

That the Board receive the Memo from the CAO of Peterborough County regarding the Board Administrator; and further

That the Board rescind resolution DB2024-07 and DB2024-09, adopted October 21, 2024; and further

That the Board approve the proposal outlined by Peterborough County regarding the Board Administrator, with a monthly stipend of \$700.00 for in-scope services; and further

That the Board authorize the Chair to enter into Purchase of Services Agreement with Peterborough County for Board Administration Services.

Background:

County staff have reviewed the report dated October 21, 2024, Board Administrator Options, and supports the content and the recommendation of hiring an external board administrator.

County staff understand that the Board passed a motion to provide a stipend of \$600 per month for a Board Administrator.

In the forementioned report, it suggested the work be projected at 7 hours per work over 52 weeks and, "The Board Administrator will be required to provide clerical, financial, and administrative support to the Board and ensure that the Board's

operations are compliant with the legislation. It is anticipated that this will be a part time role with approximately 7 hours of work per week including meeting time."

A couple of the Board members advised County staff that the Board Administrator will only be obligated to prepare agendas and minutes and would be required approximately 6 hours per month, not per week.

When reviewing legislation, County staff have concerns over who will be preparing reports to the Board for the agendas, drafting and sending follow-up correspondence, preparing the annual report, preparing the annual budget, etc.

Based on the report and our discussions with staff, the County is providing the following proposal of services.

The County and Board would enter into a Purchase of Services Agreement to:

- Provide in-scope administrative support services for taking minutes, preparing agendas, drafting follow-up correspondence with support/direction from the Board, and also for expenses and revenue with direction from the Board and the Board's budget at a set rate of \$700 per month until June 30, 2025.
- This would include posting to a County webpage that is shared with Townships and First Nations. It will be a page on the County website, not a full website for the Board. The County would create a SharePoint page for the retention of Board documents.
- All time will be tracked, and the Board and County will review the set rate and adjust if required after review in June 2025 and subject to Board approval.
- Provide other services for the Board, such as recruitment services and financial services (budget preparation and guidance) that will be billed at actual time incurred in accordance with the County's Tariff of Fees By-law.
- Provide out-of-scope services such as projects, plans, etc. as agreed upon in advance with the CAO and Board Chair with Board approval subject to budget and timelines.

County staff understand that December 2nd, 2024, will be the last meeting that Trent Lakes' staff will be assisting the Board. We will therefore be available to meet after the December 2nd meeting to discuss the draft Purchase of Services Agreement from the outcome of the Board's meeting.

Purchase of Services Agreement

Between

The Corporation of the County of Peterborough (“County”)

and

Peterborough County OPP Detachment Board (“Client”)

1. Agreement Term

- 1.1 This Agreement is between the **Peterborough County OPP Detachment Board**, herein referred to as the Client, and **The Corporation of the County of Peterborough**, herein after referred to as the County.
- 1.2 The term of this Agreement (the “Term”) shall be one (1) year, from the Effective Date, January 1, 2025, to December 31, 2025; with an automatic annual renewal thereafter. Either party shall give at least 180 days written notice prior to the end of the Term of intent not to renew this Agreement, if such renewal were to be available.
- 1.3 The Agreement shall be reviewed annually in June of the current term to address any necessary adjustments or modifications.
- 1.4 If the Client terminates the contract, the transfer will be treated as project services, and a Statement of Work (SOW) will be prepared by the County and approved by the Client.

2. Fees and Payment Schedule

- 2.1 In accordance with the County’s Tariff of Fees By-law the County sets its fees to member municipalities at a level that allows it to cover its costs only.
- 2.2 Managed Services (a)

- 2.2.1 Under this agreement it, the in-scope services supplied by the County to the Client will be charged at the set rate of \$700.00 per month until June 30, 2025.
 - 2.2.2 If other services are required, they will be billed to the Client in accordance with the County's Tariff of Fees By-law.
 - 2.2.3 If out-of-scope services are required, they will be approved by the County and a SOW will be prepared by the County and approved by the Client.
 - 2.2.4 The County will provide a quarterly statement to advise the Client of the actual number of hours worked by the County.
 - 2.2.5 The cost of this purchase of services agreement under section 2.2.1 will be reviewed annually in June and confirmed for the following year upon approval by the County and the Client and confirmed in the Client's annual budget.
- 2.3 Project Services (b)
- 2.3.1 Fees for Project Services are based on an approved Statement of Work (SOW, Appendix B) between the Client and the County which will outline the billing schedule. Project work will be billed on an 'hours worked' basis in accordance with the County's Tariff of Fees By-law, unless overtime is required and agreed to in the SOW in which case it will be billed at a rate of one and half times the base rate.
- 2.4 All invoices will be subject to a late payment charge of 1.5% simple interest to be calculated upon the balance owing after 30 days.

3. Taxes

- 3.1 All fees are exempt from HST.

4. Contract Management

- 4.1 The County's CAO will be the County's Contract Manager and will be responsible for the delivery of monthly administrative services. The County may also assign a designate(s).
- 4.2 The Client will assign a Client Contact to act as the Client Contract Manager, who will liaise with the County's CAO. The Client may also assign a designate(s).

5. Services

- 5.1 The County services are outlined in Appendix A.
- 5.2 If third-party charges are required in order to resolve any issues, these will be passed on to the Client after first receiving authorization from the Client Contact or designate authorization to incur them.

6. Minimum Standards Required for Services

- 6.1 The County's services will be in compliance with all legislated requirements, including but not limited to, Employment Standards, Human Rights, and Occupational Health and Safety.

7. Exclusions

- 7.1 Services rendered under this Agreement does not include:

- a) External legal support or advice that may be required.

Project Services, work outside the scope of core tasks as documented in Appendix A, will be handled according to the approach outlined in Appendix B.

8. Coverage

- 8.1 The Client will be provided with dedicated board support/administrative resources for the monthly Client meeting.

9. Response and Resolution

- 9.1 The Client and County agree that in the event that provision of services is interrupted by reason of an Excusable Delay, that such delays shall not constitute poor performance.
- 9.2 Should the performance of the County not meet the Client's satisfaction, the Client Contact should first discuss the problem with the County CAO.

10. Annual Review

- 10.1 The CAO of the Client should meet annually in June to review the (i) most recent quarterly update, (ii) overall performance of the County services and (iii) to discuss any amendments to this Agreement.
- 10.2 At this time, Appendix A may be amended to reflect changes in service provision.

11. Assignability

- 11.1 From time to time the County may be required to engage the services of contractors for work performed as part of this agreement. In such cases,

the County will be responsible for ensuring that contractors abide by the rules governing this agreement.

12. Confidentiality & Privacy

- 12.1 The County shall operate in accordance with all applicable privacy legislation and will maintain appropriate security procedures to protect personal and other Confidential Information provided by the Client to the County.
- 12.2 The County will comply with the Client's direction in updating or destroying personal information provided by the Client to the County.
- 12.3 Each party shall keep confidential all Confidential Information and documentation relating to the other party. Each party shall not disclose or divulge information to any third party without prior written consent of the other party, unless otherwise required by law.
- 12.4 The County will take appropriate action to ensure that all persons who are given access to any Confidential Information are bound by the obligations of this Agreement.
- 12.5 The Client agrees that, if the Client inadvertently receives from the County any data relating to another customer of the County or the County itself, in any form, the Client shall immediately advise the County, and shall make no use of the data for its own benefit. The County agrees that, if the County inadvertently receives from the Client any data relating to another contact of the Client or the Client itself, in any form, the County shall immediately advise the Client, and shall make no use of the data for its own benefit.
- 12.6 The terms of this Section shall survive termination of this Agreement.

13. Liability

- 13.1 In no event shall the County be held liable for indirect, special, incidental, exemplary, or economic consequential damages arising out of service provided hereunder, including but not limited to loss of profits or revenue, goodwill, loss of use of equipment, lost data, costs of substitute equipment, anticipated savings incurred in connection with the Services of the Agreement, or other costs.

14. General

- 14.1 **Paramountcy.** In the event of any conflict or inconsistency between the terms of this Agreement or any SOW, unless otherwise provided in the

SOW expressly stating that it is intended to amend this Agreement by cross referencing the applicable section of the Agreement to be overridden, such conflict or inconsistency shall be resolved in accordance with the following priority: (i) this Agreement and (ii) the SOW.

- 14.2 **Entire Agreement.** This Agreement, together with all Appendices attached hereto and any agreements and other documents to be delivered pursuant to this Agreement, constitute the complete agreement between the parties with respect to the subject matter hereof and supersedes any and all prior agreements and understandings. This Agreement may be amended only in a writing that refers to this Agreement and is signed by both parties.
- 14.3 **Invalidity.** If any provision contained in this Agreement and/or any SOW is inconsistent or in conflict with any applicable laws, the County may require, upon notice to the Client, that the provision be amended to the extent necessary to resolve such inconsistency or conflict, and such amendment shall be made pursuant to the Change Order Process (provided that the parties shall expedite that process to the extent reasonably possible). Notwithstanding the foregoing, if any provision contained in this Agreement is found by a court of competent jurisdiction to be invalid, illegal or unenforceable, the validity, legality or enforceability of the remaining provisions herein shall not in any way be affected or impaired thereby.
- 14.4 **Assignment.** Neither party may assign this Agreement or any of its rights or obligations thereunder, in whole or in part, without the prior written consent of the other party, which consent may not be unreasonably withheld. Notwithstanding the foregoing, the County may assign this Agreement in the event of a corporate reorganization of the County or in connection with the sale or transfer of all or substantially all of the County's assets (and to the recipient of such assets).
- 14.5 **Binding on Successors.** This Agreement shall enure to the benefit of and be binding upon the parties and their respective successors and permitted assigns.
- 14.6 **Waiver.** No waiver of any provision of this Agreement shall be effective unless it is in writing and signed by the party against which it is sought to be enforced. The delay or failure by either party to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of that party's right to thereafter enforce those rights. No waiver or

consent by any party shall constitute a waiver or consent of a subsequent breach of the same provision of this Agreement.

16. Agreement Authorization

In witness whereof the parties hereto have executed this Agreement on the dates herein written below.

Dated at _____, this _____ day of _____, 202__.

Peterborough County OPP Detachment Board (Client)

Per: _____
Signature

Name and Title

I/we have the authority to bind the Corporation

Dated at Peterborough, this _____ day of _____, 202__

The Corporation of the County of Peterborough (County)

CAO, Sheridan Graham

17. Definition of Terms

Confidential Information: Means all confidential or proprietary data and information in any form disclosed by either party to the other whether before or after the Effective Date and includes, but is not limited to, secrets, trade events, ideas, trade processes, systems, plans, product information, customer information, business and financial information, all data and information concerning either party's software programs and

services including the source code, specifications, computer codes, documentation, or any part or component thereof, and any and all proprietary information and information received from third parties to whom a duty of confidence is owed. Confidential Information does not include information that: (i) is in the public domain, or that falls into the public domain other than by disclosure or other acts of the persons to whom the Confidential Information was given in confidence or through the fault of the same persons; (ii) is already in the rightful possession of the receiving party prior to its receipt from the disclosing party; (iii) is independently developed by the receiving party without reference to the Confidential Information of the disclosing party; or (iv) is rightfully obtained by the receiving party from a third party.

Contract Manager:

Means that the County and the Client will appoint a Contract Manager to act as the liaison between the County and the Client.

Excusable Delay:

Means the inability to provide Services under this agreement by reason of fire, earthquake, explosion, flood, other natural disaster or act of God, customer actions, government entities, war, riot, telecommunications or power interruption, unavailability or failure of third-party services that could not be foreseen, or any other cause beyond the reasonable control of the County.

Normal Working Hours

Monday through Friday, 8:30 a.m. to 4:30 p.m., excluding statutory or public holidays when the County administrative offices are closed.

Services

Include, but are not limited to, administrative services.

SOW:

Means Statement of Work, which is a document that describes project work to be undertaken, including scope and a quotation of costs to complete the work. The SOW must be agreed and authorized by both parties before work can begin.

Appendix A: Statement of Work

1. Statement of Work

- 1.1 The following table documents the services covered in this agreement, as required, and as requested.
- 1.2 This Appendix may be amended separately from this overall agreement with the approval of the Client and County.

Description
General
Preparation of Board agendas and minutes.
Preparation of follow-up correspondence with support/direction from the Board.
Setting up Board meetings in a format agreed upon by the Board.
Posting agendas and minutes on County webpage. Each member shall link to this webpage on their individual Township and First Nation websites.
Maintenance of Board records on County SharePoint library.
Financial services regarding expenses and revenue.

- 1.3 Other Services - The County may be requested from time to time to assist the Board with other requirements, including but not limited to Human Resource assistance and financial assistance. These services shall be agreed upon by the Client and County and shall be billed at actual time incurred in accordance with the County's Fees and Charges By-law.

Appendix B: Project Services

- 2.1 At the discretion of the County Executive Assistant, work that falls outside the scope of Appendix A will be considered 'Project Services'.
- 2.2 The Client may request Project Services from the County to support initiatives. They shall do this by initially contacting the County Executive Assistant.
- 2.3 The County will work with the Client to develop a Statement of Work (SOW) that shall document the scope of work, project approach and provide estimates for time and costs required to complete the work.
- 2.4 The following template will be used for SOW's:

Section	Content
Client Project Owner	Client's Project Sponsor / Leader
Title	Project title
Background	Outline about the initiative, what problems its solving, key goals and objectives
Scope of Work	Describe the scope of the project, what the project will implement. Specifics about what is NOT in scope tend to be useful.
Tasks	Outline the key tasks, clearly articulate who's accountable for each task
Schedule / Milestones	Outline the project schedule, document the key milestones, and when they will be achieved
Deliverables	Document the key project deliverables
Timeframe	Document the implementation timeframe, with clearly defined target date
Location of Work	Document where the work will be completed (e.g. onsite, remotely)
Project Controls	Document how project decision making will be handled (e.g. scope changes, etc.)

Section	Content
Acceptance Criteria	Document how the Client will review and sign off on the completed project.
Estimated Costs	Document estimated costs
Approval	Sign off from both parties to agreed SOW

- 2.5 The development of the SOW will not be chargeable to the Client.
- 2.6 Subject to appropriate approvals from the Client Contact and the County Contract Ad, the Project Owner shall then schedule the project.
- 2.7 The Client shall provide at least 2 weeks' notice, to allow for the necessary scheduling of Project Services.
- 2.8 The County Executive Assistant and the Client's Project Owner are responsible for monitoring project progress. Standard project controls, such as change request tracking and approval, will be put in place to handle adjustments to costs, timelines and project scope.

DRAFT

Appendix C – Contacts

Role	Name	Email
Contract Manager	Sheridan Graham, CAO	sgraham@ptbocounty.ca
Board Administrator	Emmanuel Pinto, EA	epinto@ptbocounty.ca

Client Contact		
Client Contact Designate(s)		

DRAFT

Report to Peterborough OPP Detachment Board

To: Chair & Members
From: Bianca Dragicevic, Interim Board Administrator
Date: December 2, 2024
Re: Detachment Board Name Change

Recommendation:

That the Board receive the report from the Interim Board Administrator regarding the Detachment Board Name Change; and further

That the Board support the Name Change By-law and updated Terms of Reference; and further

That the updated Terms of Reference be presented to the respective Municipal and First Nations Councils for adoption.

Financial Implications:

There are no financial implications as a result of this report.

Background:

The Ministry provided communication outlining their support for OPP Detachment Boards to change their name to a more professional name that better represents the catchment area of their detachment Board. Ontario Regulation 135/24 outlines the number and composition of each OPP Detachment Board and identifies it by the OPP Detachment that it services. In the case of Peterborough County, the Ontario Regulation does not identify 'County' as part of the name.

The Ontario Association of Police Services Boards (OAPSB) has provided guidance on how to change the name of the Detachment Board including suggested wording for a by-law and amendments to the Terms of Reference. Further, the OAPSB has requested that all name changes be submitted to them and the OPP by November 30, 2024 to ensure that there is consistent communication and standardization for the branding strategy through the Strategy Management Unit of the OPP. The OAPSB has confirmed that receipt of a name change can be received following the December 2 meeting of the Board, however, it cannot be delayed past that date.

It is recommended that the Board support changing the name of the Board from the Peterborough OPP Detachment Board to the Peterborough **County** OPP Detachment Board (amended to include 'County' in the name) in order to better reflect the area that the Board and the OPP

Detachment provides service for. Further, attached as Appendix A is a red-line version the updated Terms of Reference. The Terms of Reference was drafted using Peterborough County OPP Detachment Board as the name, therefore, the only change required was a section to outline the legal name of the Board in Ontario Regulation 135/24 and to recognize how the Board will operate locally. It is recommended that that the updated Terms of Reference be presented at the time that the Board presents the Community Representative Appointments and/or the Budget to each Council.

Consultations:

None.

Appendices:

Appendix A – Updated Terms of Reference.

Submitted by:

Bianca Dragicevic

Bianca Dragicevic, Interim Board Administrator

Peterborough County OPP Detachment Board

Terms of Reference

1. Purpose

The Peterborough County OPP Detachment Board is established to fulfill the requirements of Section 67 of the Community Safety and Policing Act (CSPA) and any regulations thereunder.

2. Name of the Board

The Peterborough OPP Detachment Board, as identified in Ontario Regulation 135/24, will operate locally as Peterborough County OPP Detachment Board to represent the membership as outlined in section 6 (Composition).

3. Roles and Responsibilities

Per Section 68 (1) of the CSPA as amended, the OPP Detachment Board's roles shall include:

- a. Consulting with the Commissioner regarding the selection of a detachment commander and otherwise participate in accordance with the regulations in the selection of the detachment commander;
- b. Determining objectives and priorities for the detachment, not inconsistent with the strategic plan prepared by the Minister, after consultation with the detachment commander or his or her designate;
- c. Advising the detachment commander with respect to policing provided by the detachment;
- d. Monitoring the performance of the detachment commander;
- e. Reviewing the reports of the detachment commander regarding policing provided by the detachment; and
- f. On or before June 30 in each year, providing an annual report to the municipalities and First Nations regarding the policing provided by the detachment in their communities.

4. Authority

Authority delegation is restricted to the scope described in Section 42 of the CSPA, as amended.

5. Reporting

The OPP Detachment Board reports to the respective Municipal and First Nation Councils comprising the OPP Detachment Board as required in accordance with the CSPA, as amended.

6. Composition

Unless otherwise determined by Provincial Legislation, membership shall be comprised

of 15 members as follows:

- Municipal/First Nation Appointees – One (1) member appointed by each of the following municipalities and First Nations, who is a member of the council of the municipality or First Nation, for a total of nine (9) members:
 - Asphodel-Norwood Township, Curve Lake First Nation, Douro-Dummer Township, Havelock-Belmont-Methuen Township, Hiawatha First Nation, North Kawartha Township, Otonabee-South Monaghan Township, Selwyn Township and Municipality of Trent Lakes.
- Community Appointees – three (3) members jointly appointed by each of the above municipalities and First Nations who are neither members of the council of, nor employees of, any of the municipalities or First Nations.
- Provincial Appointees - three (3) members appointed by the Minister.

7. Appointments to the OPP Detachment Board

Appointments to the OPP Detachment Board shall be made in accordance with the provisions of Section 33 of the CSPA, as amended.

Provincial Appointments to the OPP Detachment Board shall be made by the Provincial Government.

Council Appointments to the OPP Detachment Board shall be made by the respective Municipal or First Nation Councils; one (1) per Municipality or First Nation.

Community Representative appointments to the OPP Detachment Board shall be made and endorsed by all respective Municipal/First Nation Councils. In considering Community Representative appointments, preference shall be given to persons demonstrating knowledge or experience in a complimentary area, such as:

- Finance
- Social Services
- Education
- Governance
- Legal
- Health Care
- Mental Health
- Youth Services

7.1 Appointment of Community Representatives

Appointed Board Members of the respective Municipal/First Nations will be tasked with reviewing the applications for Community Representatives and selecting three (3) candidates by consensus to recommend to each of the Municipal/First Nation Councils. If consensus cannot be reached, then the majority prevails.

The Community Representatives shall be ratified by consensus by all participating Councils. If consensus cannot be reached by the Municipal/First Nations Councils, then the majority prevails

8. Term of Office

The Term of Office for Provincial Appointees on the OPP Detachment Board shall be as determined by the Provincial Government.

The Term of the Office for the First Nation Appointees on the OPP Detachment Board shall be concurrent with the term of the First Nation Councils.

The Term of Office for Council and Community Representatives on the OPP Detachment Board shall be concurrent with the term of the Municipal Councils.

9. Oath of Office and Training

An OPP Detachment Board Member shall, at the time of their appointment as a member of the Board, take an oath or affirmation of office, in accordance with Section 35 of the CSPA, as amended.

An OPP Detachment Board Member shall successfully complete training, in accordance with Section 35 (2) of the CSPA, as amended.

10. Absence

Should any Council or First Nation Representative be unable to attend OPP Detachment Board meetings for three (3) consecutive meetings due to medical, emergency or other reasons, the respective Municipal or First Nation Council may appoint an alternate Council/First Nation representative for the duration of the absence. The alternate Council/First Nation representative appointed shall comply with the prescribed standards with respect to the exercise of its powers and the performance of duties under the CSPA, as amended. The alternate Council/First Nation representative's appointment shall terminate once the original appointed Council/First Nation Representative is ready to resume their responsibilities.

Any Community Representative who is absent from three (3) consecutive regular meetings without leave of absence or without satisfactory reason shall forthwith cease to be a member and the Board Administration shall advise the OPP Board, respective municipalities, and First Nations so that the vacancy may be filled.

11. Resignation

Any Municipal, First Nation or Community Representative wishing to resign shall provide their resignation in writing to the Chair (or Vice-Chair if the Chair is resigning) with a copy to the

OPP Detachment Board Administration who shall notify the respective municipality or First Nation so that a replacement may be appointed.

Any Provincial Representative wishing to resign shall provide their resignation in writing to the Chair with a copy to the OPP Detachment Board Administration and shall notify the Provincial Appointments Secretariat so that a replacement may be appointed.

12. Filling Vacancies

Vacancies of a Municipal/First Nation representative shall be filled at the discretion of the respective Municipal/First Nation Council within three (3) months of the vacancy occurring.

Vacancy of a Community Representative shall be filled in accordance with Section 9 and ratified by all participating Councils within three (3) months of the vacancy occurring.

Vacancies of Provincial Representatives shall be filled at the discretion of the Province.

13. Chair and Vice-Chair

In accordance with Section 36 of the CSPA, as amended, the Chair and Vice-Chair shall be elected annually at the first meeting of each year by a vote of the majority of the OPP Detachment Board members.

In the absence of the Chair at a meeting, the Vice-Chair shall Chair the meeting. In the absence of both the Chair and Vice-Chair at a meeting, an Acting Chair shall be elected at the beginning of the meeting for the duration of that meeting.

14. Support Resources

The OPP Detachment Board shall be provided with administrative support through the appointment of a Board Administrator as determined by the municipalities. The Board Administration shall be responsible for all actions and financial undertakings of the OPP Detachment Board unless delegated otherwise by the OPP Detachment Board in accordance with Section 42 of the CSPA, as amended.

14.1 Board Administration Appointment

The Board shall appoint a Board Administrator. Compensation of the Board Administrator shall be included in the annual OPP Detachment Board budget and shared accordingly by the municipalities.

15. Quorum

A majority of the members of the OPP Detachment Board constitute quorum.

16. Procedures

All applicable Federal, Provincial and Municipal legislation and regulations shall be adhered to. This includes, but is not limited to:

- The CSPA and its regulations, as amended.
- The Code of Conduct for OPP Detachment Board Members, O. Reg 409/23, as amended.
- The Peterborough County OPP Detachment Board Terms of Reference.
- Any adopted Peterborough County OPP Detachment Board Policies and Procedures.

The OPP Detachment Board shall review its Policies and Procedures as necessary. Any changes to the Terms of Reference require approval from the respective Municipal/First Nation Councils.

The OPP Detachment Board shall meet quarterly, at a minimum, unless otherwise determined by the OPP Detachment Board and shall publish its annual meeting schedule and the location of the meetings on the website of the respective municipalities and First Nations. The Board shall hold at least four (4) meetings per year in accordance with Section 43(1) of the CSPA, as amended. The OPP Detachment Board may close a meeting or part of a meeting to the public in accordance with Section 44(2) of the CSPA, as amended. Meetings may be held virtually, in-person or hybrid as determined by the Board in its Rules of Procedure.

Unless excluded by legislation, all OPP Detachment Board members eligible to vote, including the Chair, shall vote.

The OPP Detachment Board may solicit, document and consider public input where appropriate.

The agenda shall be distributed and posted at least seven (7) days before the OPP Detachment Board meetings on the websites of the respective municipalities and First Nations.

The minutes shall be posted once approved by the OPP Detachment Board, in a timely fashion on the on the websites of the respective municipalities and First Nations.

The approved minutes, signed by the Chair and Board Administrator, will be the responsibility of the Board Administrator and shall be keep as the official record meeting. With respect to the last meeting prior to an election, the minutes shall be approved per the OPP Detachment Board's Rules of Procedure.

17. Remuneration

The amount of remuneration paid to each Provincial Appointee shall be determined in

accordance with O. Reg. 135/24 of the CSPA, as amended.

The amount of remuneration paid to each Municipal Appointee shall be determined and paid by their respective Municipal Council.

The amount of remuneration paid to each First Nation Appointee shall be determined and paid by their respective First Nation Council.

The amount of remuneration paid to each Community Representative shall be determined by unanimous agreement of the participating municipalities with each municipality paying an equal share of the remuneration.

18. Financial

The OPP Detachment Board's annual budget shall be submitted for consideration to each of the Municipal Councils of the OPP policed communities comprised by the Board in accordance with Section 71 of the CSPA, as amended.

The OPP Detachment Board's annual budget shall be provided to each of the First Nation Councils represented on the OPP Detachment Board.

The Board Administration shall present a year-end financial report to the OPP Detachment Board, which once approved by the Board, shall be forwarded to each of the Municipal and First Nation Councils.

Report to Peterborough OPP Detachment Board

To: Chair & Members
From: Bianca Dragicevic, Interim Board Administrator
Date: December 2, 2024
Re: Ontario Association of Police Services Board (OAPSB) Membership Invoice

Recommendation:

That the Board receive the report from the Interim Board Administrator regarding the Ontario Association of Police Services Board (OAPSB) Membership Invoice; and further

That the Board approve the 2025 OAPSB Membership in the 2025 budget; and further

That the Board approve the inclusion of the OAPSB Membership in the budget annually; and further

That the cost of the 2025 OAPSB Membership be distributed equally amongst the 7 participating municipalities.

Financial Implications:

Total cost of \$7,742.15 to be drawn from the Trent Lakes Police Services Board Budget.

Due to the timing and lack of formal budget for the OPP Detachment Board, the Municipality of Trent Lakes will pay the cost of the 2025 OAPSB Membership for the OPP Detachment Board and subsequently split the invoice equally amongst the participating municipalities.

Background:

The Ontario Association of Police Services Board is an organization that represents Police Boards across Ontario. Their Mission is to equip every police board with the knowledge to govern effectively and they deliver this through advocacy, expertise and education. The OASPB is the leading voice of police governance in Ontario and they work directly with their members to assist with fulfilling their legislated obligations and advocating for improvement to the laws, regulations, practices, and funding mechanisms.

The OAPSB has been instrumental in assisting Boards with the transition to the Community Safety and Policing Act (CSPA) and has provided numerous training and information sessions and resources to assist Boards in Ontario. These resources are important to the Board and will continue to be a useful asset to the members as the Board navigates its role under the CSPA.

The fee for the 2025 Membership reflects the changes that have taken place in the organization, including changing its model to become a funded working organization and hiring a full-time Executive Director. The fee has been determined by a price per property, like the cost model for OPP services. The increase in fees is to help the OAPSB support Board activities while providing expanded tools and training to meet the individual needs and the expectations of the CSPA and keep boards operating with best practices in Police Governance.

It is recommended that the Board proceed with the 2025 OAPSB Membership to ensure that they continue to receive the resources provided and it recommended that this item be included in future budgets for consideration of the OAPSB Membership.

Consultations:

None.

Appendices:

Appendix A – 2025 OAPSB Membership Invoice

Submitted by:

Bianca Dragicevic

Bianca Dragicevic, Interim Board Administrator

Ontario Association of Police Services Boards
 PO Box 43058
 London RPO Highland, ON N6J 0A7
 Tel 1-800-831-7727
 E-Mail oapsb@oapsb.ca



Ontario
 Association of
 Police Services
 Boards

INVOICE 105	PO NUMBER	2024-10-21
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BILL TO	MESSAGE
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Peterborough O.P.P. Detachment
 Bianca Dragicevic
 760 Peterborough County Road 36
 Trent Lakes, ON K0M 1A0

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	OPP Detachment Board Membership Annual	6,851.46	6,851.46
	SUBTOTAL		6,851.46
	SALES TAX		890.69
	SHIPPING & HANDLING		0.00
	TOTAL		7,742.15
	PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED		(0.00)
	TOTAL DUE BY 2024-10-21		7,742.15

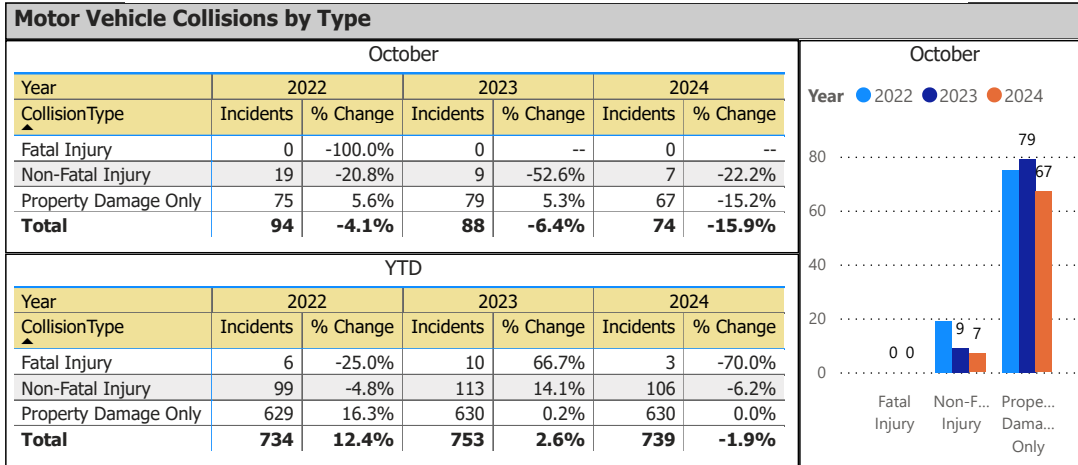
Thank you for your business!

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
7,742.15	0.00	0.00	0.00	7,742.15

[Submit payment online here](#)



**OPP Detachment Board Report
Collision Reporting System
October 2024**



Data source (Collision Reporting System) date:
18-Nov-2024

Detachment: 11 - PETERBOROUGH COUNTY
Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

Area(s): ALL
Data source date:
18-Nov-2024

Report Generated on:
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**OPP Detachment Board Report
Collision Reporting System
October 2024**

Fatalities in Detachment Area - Incidents

October

Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	0	0	-100.0%	0	0	--	0	0	-100.0%
2023	0	0	--	0	0	--	0	0	--
2024	0	0	--	0	0	--	0	0	--

YTD

Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	0	6	0.0%	0	0	--	0	0	-100.0%
2023	1	10	66.7%	0	0	--	0	0	--
2024	0	3	-70.0%	0	0	--	0	0	--

Fatalities in Detachment Area - Persons Killed

October

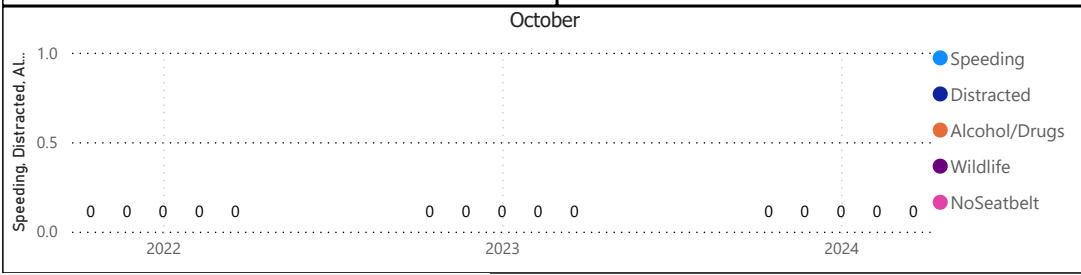
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2022	0	-100.0%	0	--	0	-100.0%
2023	0	--	0	--	0	--
2024	0	--	0	--	0	--

YTD

Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2022	6	-14.3%	0	--	0	-100.0%
2023	11	83.3%	0	--	0	--
2024	3	-72.7%	0	--	0	--

Primary Causal Factors in Fatal Motor Vehicle Collisions

	October			YTD		
	2022	2023	2024	2022	2023	2024
Speeding	0	0	0	0	2	0
Speeding % Change	--	--	--	-100.0%	--	-100.0%
Distracted	0	0	0	0	1	0
Distracted % Change	--	--	--	-100.0%	--	-100.0%
Alcohol/Drugs	0	0	0	0	1	0
Alcohol/Drugs % Change	-100.0%	--	--	-100.0%	--	-100.0%
Wildlife	0	0	0	0	0	0
Wildlife % Change	--	--	--	--	--	--
NoSeatbelt	0	0	0	1	1	0
NoSeatbelt YTD YoY%	--	--	--	--	0.0%	-100.0%



Data source (Collision Reporting System) date:
18-Nov-2024

Detachment: 11 - PETERBOROUGH COUNTY
Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

Area(s): ALL
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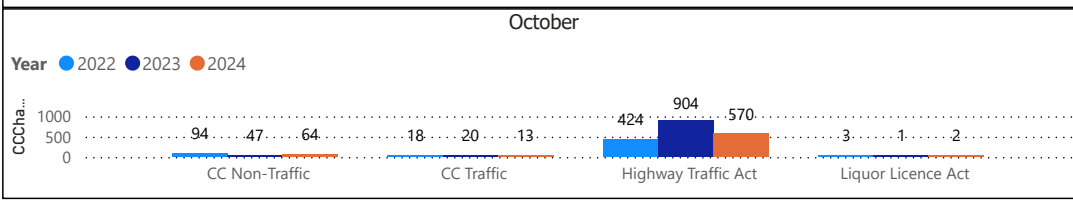


**OPP Detachment Board Report
Records Management System
October 2024**

Criminal Code and Provincial Statute Charges Laid

October						
Year	2022		2023		2024	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
CC Non-Traffic	94	-22.3%	47	-50.0%	64	36.2%
CC Traffic	18	-25.0%	20	11.1%	13	-35.0%
Highway Traffic Act	424	4.2%	904	113.2%	570	-36.9%
Liquor Licence Act	3	-25.0%	1	-66.7%	2	100.0%
Total	539	-3.1%	972	80.3%	649	-33.2%

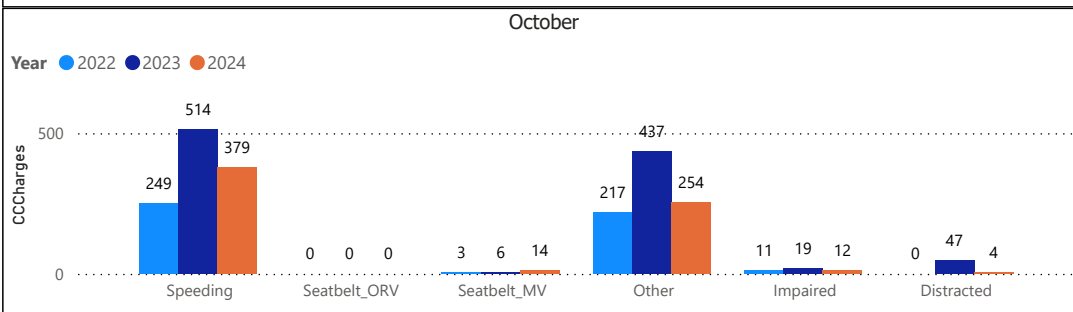
YTD						
Year	2022		2023		2024	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
CC Non-Traffic	785	5.4%	589	-25.0%	685	16.3%
CC Traffic	205	-18.3%	190	-7.3%	232	22.1%
Highway Traffic Act	5180	55.4%	7068	36.4%	7173	1.5%
Liquor Licence Act	49	6.5%	30	-38.8%	35	16.7%
Total	6219	42.1%	7877	26.7%	8125	3.1%



Traffic Related Charges

October						
Year	2022		2023		2024	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	249	-19.2%	514	106.4%	379	-26.3%
Seatbelt_ORV	0	-100.0%	0	--	0	--
Seatbelt_MV	3	200.0%	6	100.0%	14	133.3%
Other	217	92.0%	437	101.4%	254	-41.9%
Impaired	11	-38.9%	19	72.7%	12	-36.8%
Distracted	0	-100.0%	47	--	4	-91.5%

YTD						
Year	2022		2023		2024	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	3605	54.7%	4402	22.1%	4805	9.2%
Seatbelt_ORV	0	-100.0%	0	--	0	--
Seatbelt_MV	113	59.2%	123	8.8%	183	48.8%
Other	1991	56.6%	3170	59.2%	2836	-10.5%
Impaired	141	-13.5%	140	-0.7%	145	3.6%
Distracted	35	12.9%	131	274.3%	137	4.6%



Detachment: 11 - PETERBOROUGH COUNTY

Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

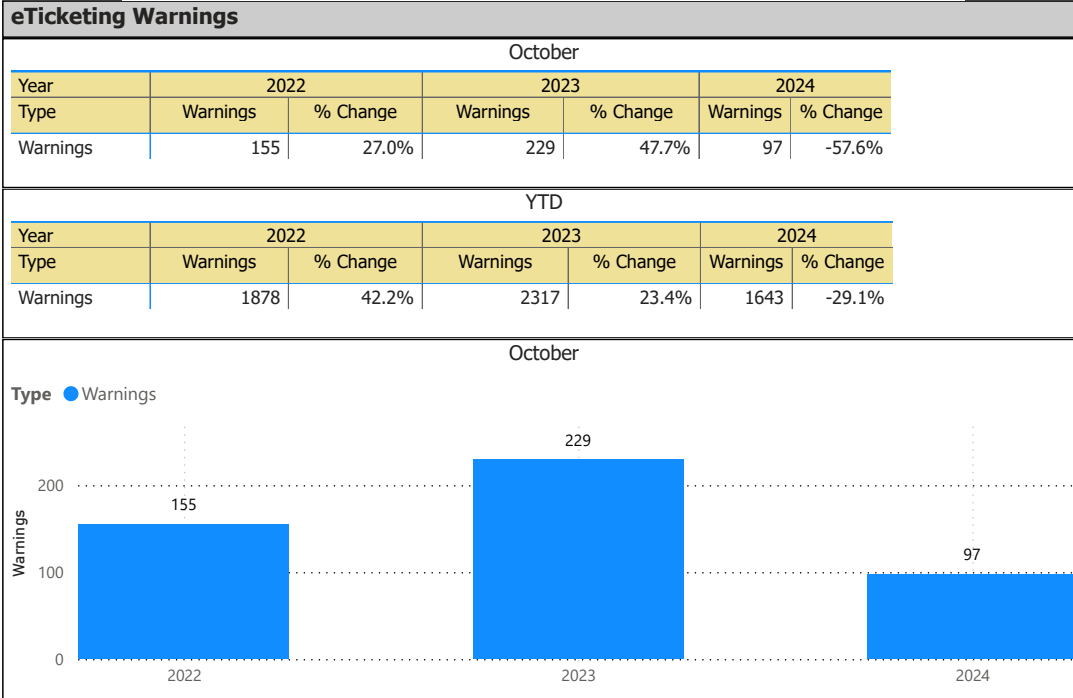
Area(s): ALL

Data source date:
18-Nov-2024

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**OPP Detachment Board Report
Records Management System
October 2024**



Detachment: 11 - PETERBOROUGH COUNTY

Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

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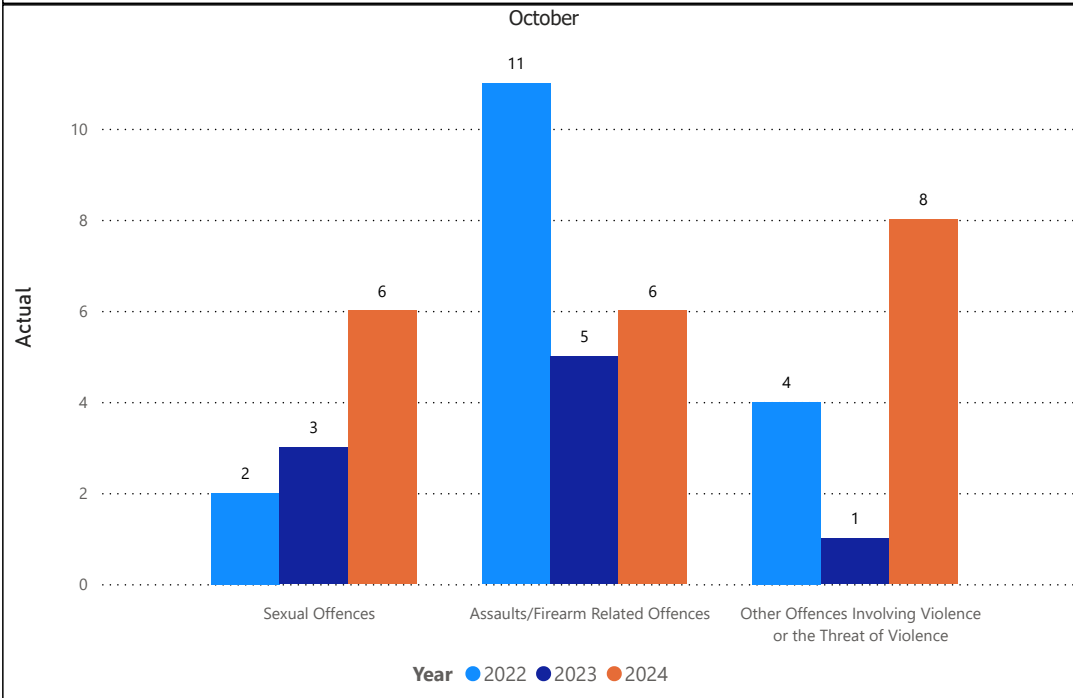


**OPP Detachment Board Report
Records Management System
October 2024**

Violent Crime

October						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	2	-50.0%	3	50.0%	6	100.0%
Assaults/Firearm Related Offences	11	-26.7%	5	-54.5%	6	20.0%
Offences Resulting in the Deprivation of Freedom	0	--	0	--	0	--
Robbery	0	--	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	4	0.0%	1	-75.0%	8	700.0%
Offences in Relation to Sexual Services	0	--	0	--	0	--
Total	17	-26.1%	9	-47.1%	20	122.2%

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	1	--	0	-100.0%	1	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	21	-41.7%	28	33.3%	32	14.3%
Assaults/Firearm Related Offences	100	-2.9%	79	-21.0%	81	2.5%
Offences Resulting in the Deprivation of Freedom	0	-100.0%	1	--	2	100.0%
Robbery	1	0.0%	1	0.0%	1	0.0%
Other Offences Involving Violence or the Threat of Violence	68	0.0%	47	-30.9%	81	72.3%
Offences in Relation to Sexual Services	0	--	0	--	0	--
Total	191	-8.6%	156	-18.3%	198	26.9%



Detachment: 11 - PETERBOROUGH COUNTY

Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

Area(s): ALL

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18-Nov-2024

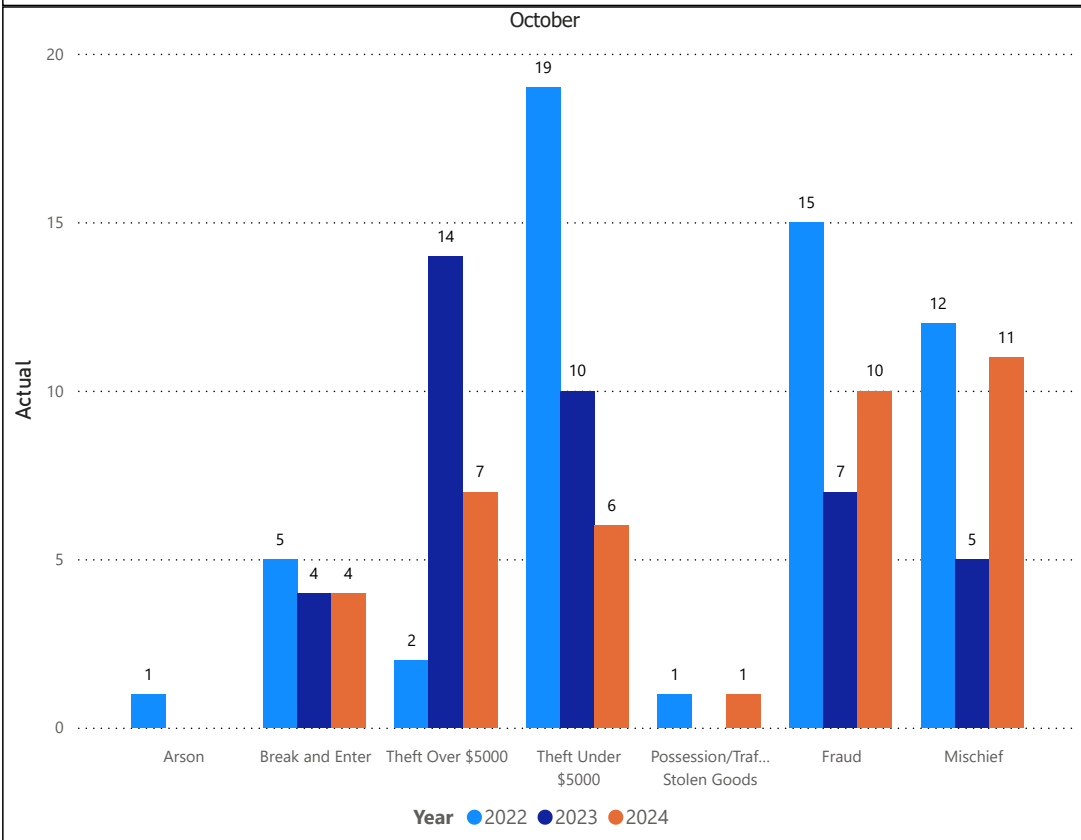
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**OPP Detachment Board Report
Records Management System
October 2024**

Property Crime						
October						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	1	--	0	-100.0%	0	--
Break and Enter	5	-50.0%	4	-20.0%	4	0.0%
Theft Over \$5000	2	-66.7%	14	600.0%	7	-50.0%
Theft Under \$5000	19	0.0%	10	-47.4%	6	-40.0%
Possession/Trafficking Stolen Goods	1	-50.0%	0	-100.0%	1	--
Fraud	15	150.0%	7	-53.3%	10	42.9%
Mischief	12	33.3%	5	-58.3%	11	120.0%
Total	55	5.8%	40	-27.3%	39	-2.5%

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	1	0.0%	2	100.0%	1	-50.0%
Break and Enter	47	-7.8%	41	-12.8%	55	34.1%
Theft Over \$5000	40	-13.0%	55	37.5%	51	-7.3%
Theft Under \$5000	146	13.2%	130	-11.0%	136	4.6%
Possession/Trafficking Stolen Goods	7	-22.2%	12	71.4%	6	-50.0%
Fraud	106	19.1%	129	21.7%	112	-13.2%
Mischief	80	-1.2%	61	-23.8%	69	13.1%
Total	427	5.2%	430	0.7%	430	0.0%



Detachment: 11 - PETERBOROUGH COUNTY

Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

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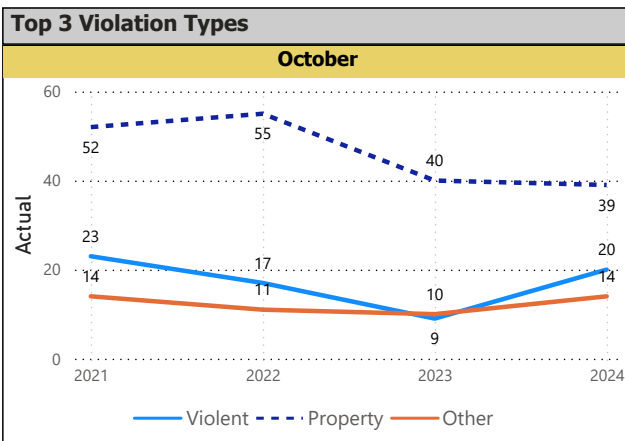
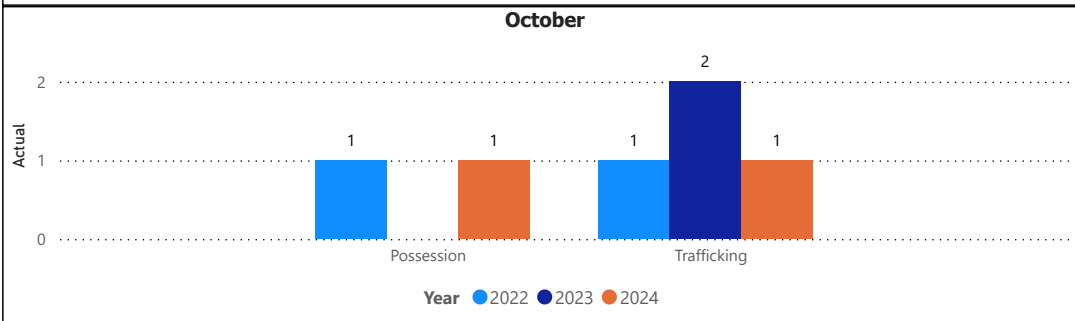


**OPP Detachment Board Report
Records Management System
October 2024**

Drug Crime

October						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	1	-75.0%	0	-100.0%	1	--
Trafficking	1	-50.0%	2	100.0%	1	-50.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	2	-66.7%	2	0.0%	2	0.0%

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	12	-47.8%	6	-50.0%	7	16.7%
Trafficking	9	-64.0%	14	55.6%	11	-21.4%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	1	--	0	-100.0%	0	--
Cannabis Distribution	0	-100.0%	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	-100.0%	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	22	-56.0%	20	-9.1%	18	-10.0%



Top 5 Violation Groups					
ViolationGrp	2021	2022	2023	2024	Total
Theft Under \$5000	19	19	10	6	54
Fraud	6	15	7	10	38
Assaults/Firearm Related Offences	15	11	5	6	37
Mischief	9	12	5	11	37
Failure to Comply Provincial Statutes	10	8	7	10	35
	11	16	3	5	35

Detachment: 11 - PETERBOROUGH COUNTY

Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

Area(s): ALL

Data source date:

18-Nov-2024

Report Generated on:

20-Nov-2024 8:58:59 AM

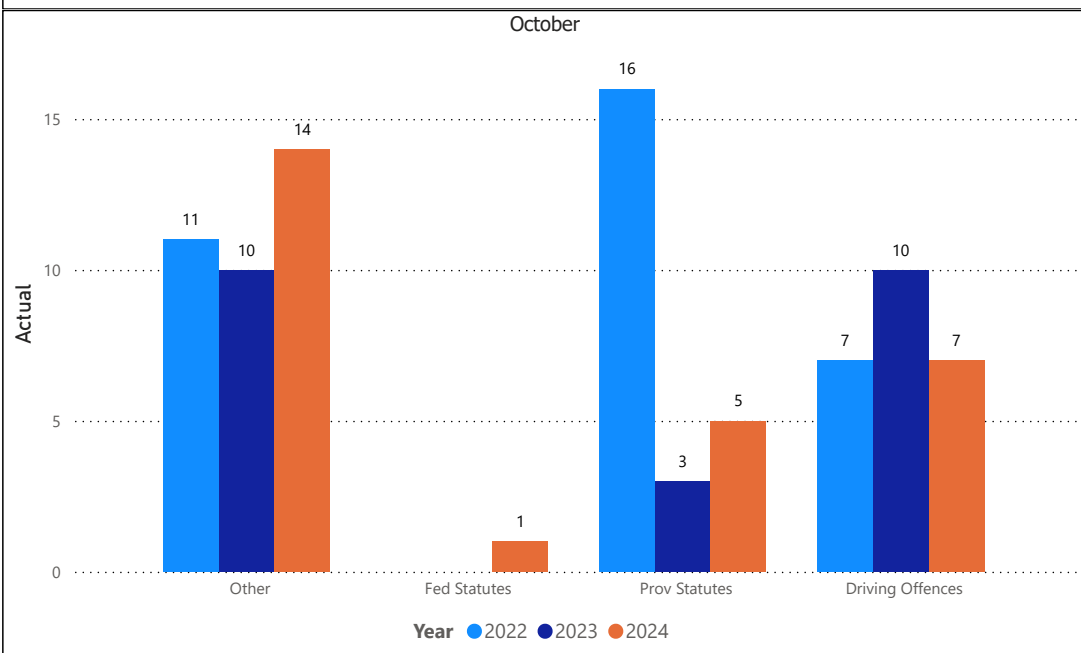


**OPP Detachment Board Report
Records Management System
October 2024**

Other Crime Occurrences

October						
Year	2022		2023		2024	
Violation_rollup	Actual	% Change	Actual	% Change	Actual	% Change
Other	11	-21.4%	10	-9.1%	14	40.0%
Fed Statutes	0	-100.0%	0	--	1	--
Prov Statutes	16	45.5%	3	-81.3%	5	66.7%
Driving Offences	7	-53.3%	10	42.9%	7	-30.0%
Total	34	-17.1%	23	-32.4%	27	17.4%

YTD						
Year	2022		2023		2024	
Violation_rollup	Actual	% Change	Actual	% Change	Actual	% Change
Other	183	45.2%	172	-6.0%	131	-23.8%
Fed Statutes	118	71.0%	68	-42.4%	9	-86.8%
Prov Statutes	125	-41.6%	68	-45.6%	57	-16.2%
Driving Offences	105	-24.5%	99	-5.7%	121	22.2%
Total	531	-3.1%	407	-23.4%	318	-21.9%



Detachment: 11 - PETERBOROUGH COUNTY

Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

Area(s): ALL

Data source date:
18-Nov-2024

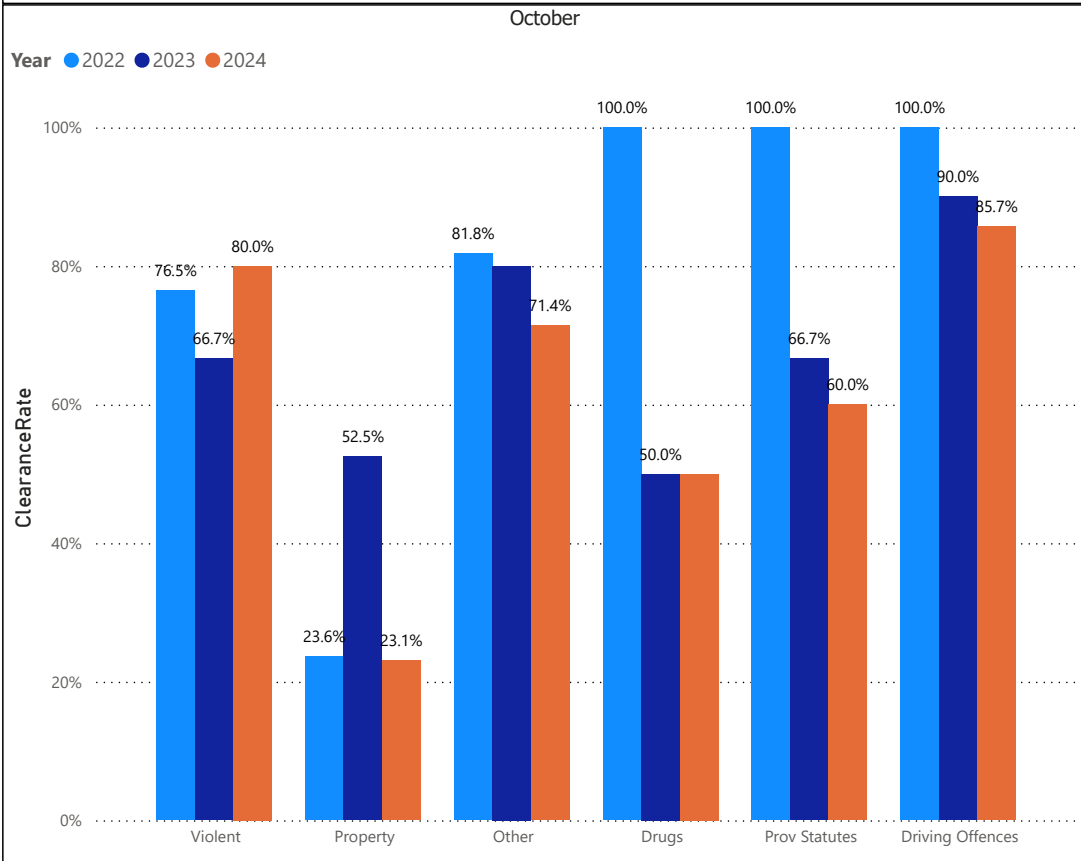
Report Generated on:
20-Nov-2024 8:58:59 AM



**OPP Detachment Board Report
Records Management System
October 2024**

Clearance Rate						
October						
Year	2022		2023		2024	
	%	% Change	%	% Change	%	% Change
Violent	76.5%	9.9%	66.7%	-12.8%	80.0%	20.0%
Property	23.6%	22.9%	52.5%	122.1%	23.1%	-56.0%
Other	81.8%	-11.9%	80.0%	-2.2%	71.4%	-10.7%
Drugs	100.0%	20.0%	50.0%	-50.0%	50.0%	0.0%
Fed Statutes		-100.0%			0.0%	--
Prov Statutes	100.0%	0.0%	66.7%	-33.3%	60.0%	-10.0%
Driving Offences	100.0%	25.0%	90.0%	-10.0%	85.7%	-4.8%

YTD						
Year	2022		2023		2024	
	%	% Change	%	% Change	%	% Change
Violent	70.7%	-1.5%	75.6%	7.0%	77.3%	2.2%
Property	22.2%	11.5%	26.7%	20.2%	19.1%	-28.7%
Other	79.2%	-1.2%	78.5%	-0.9%	70.2%	-10.5%
Drugs	100.0%	16.3%	90.0%	-10.0%	72.2%	-19.8%
Fed Statutes	99.2%	-0.8%	98.5%	-0.6%	44.4%	-54.9%
Prov Statutes	98.4%	2.2%	92.6%	-5.8%	86.0%	-7.2%
Driving Offences	93.3%	3.0%	91.9%	-1.5%	90.9%	-1.1%



Detachment: 11 - PETERBOROUGH COUNTY

Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

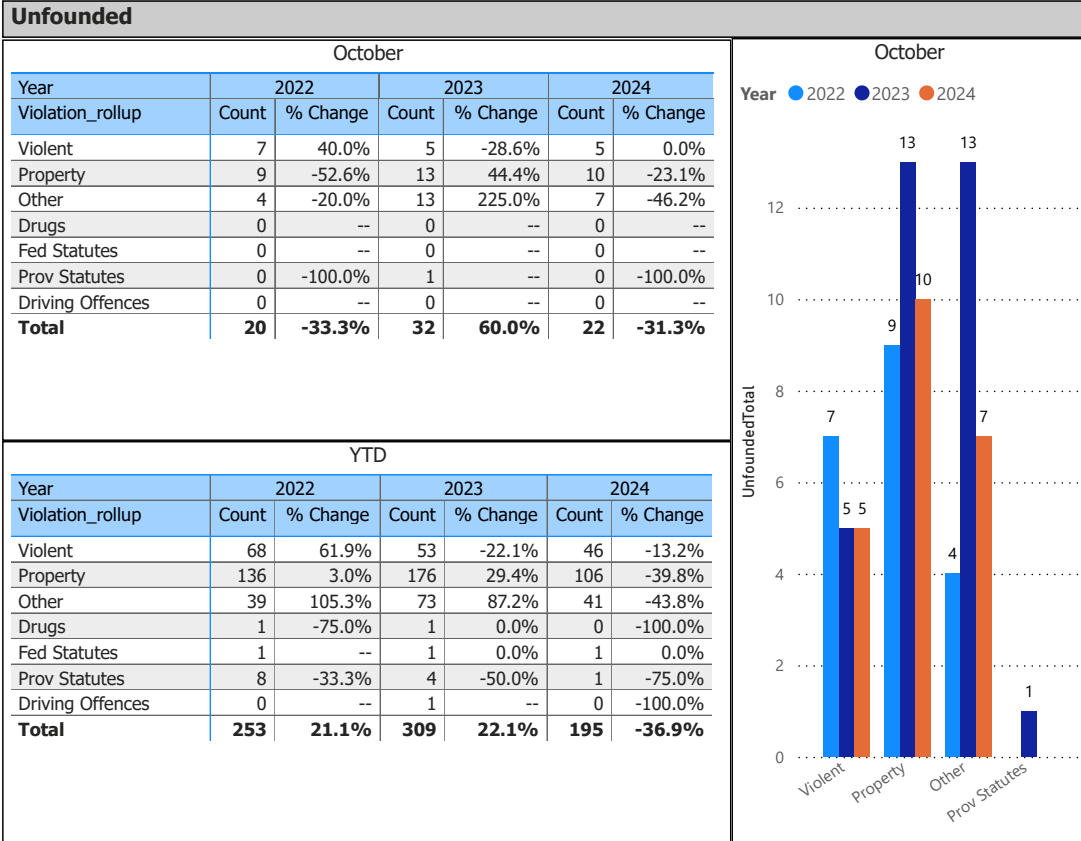
Area(s): ALL

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18-Nov-2024

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**OPP Detachment Board Report
Records Management System
October 2024**



Detachment: 11 - PETERBOROUGH COUNTY

Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

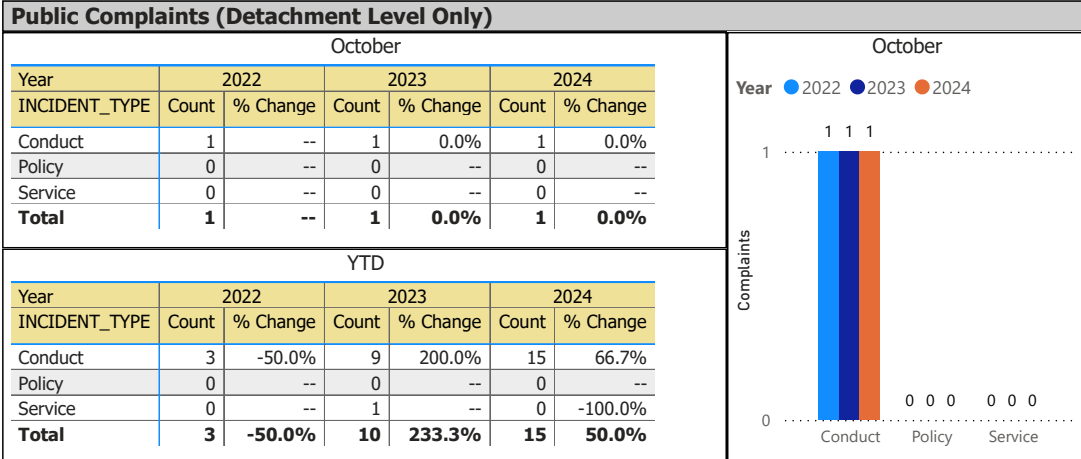
Area(s): ALL

Data source date:
10-May-2024

Report Generated on:
20-Nov-2024 8:58:59 AM



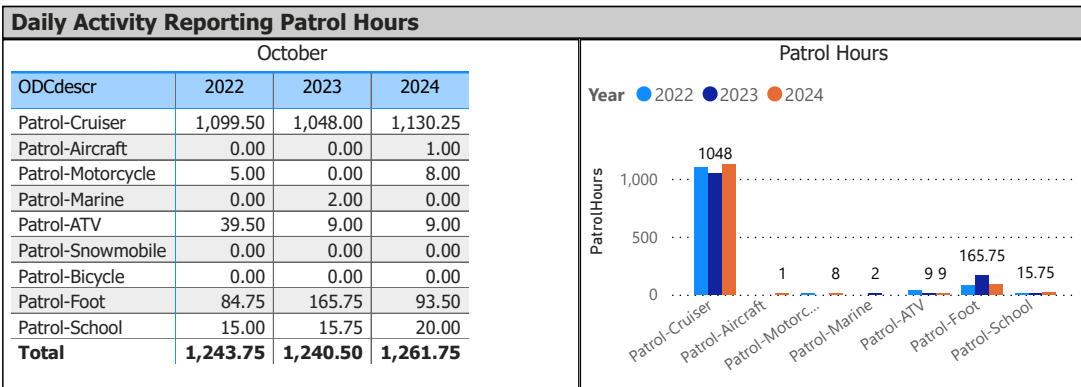
**OPP Detachment Board Report
Records Management System
October 2024**



Data source: RMS Data Feed
Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:
18-Nov-2024

Daily Activity Reporting



Data source (Daily Activity Reporting System) date:
18-Nov-2024

Detachment: 11 - PETERBOROUGH COUNTY
Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

Data source date:
18-Nov-2024

Report Generated on:
20-Nov-2024 8:58:59 AM



**OPP Detachment Board Report
Records Management System
October 2024**

Youth Charges by Disposition Type			
October			
Disposition_Type	2022	2023	2024
Bail	0	0	0
Conviction	1	0	0
Diversion	0	0	0
NonConviction	0	0	0
NotAccepted	0	0	0
POATicket	0	0	0
Total	1	0	0

YTD			
Disposition_Type	2022	2023	2024
Bail	0	0	0
Conviction	4	4	5
Diversion	1	0	8
NonConviction	14	12	3
NotAccepted	2	0	0
POATicket	9	1	7
Total	30	17	23

Youth Charges by Disposition and Occurrence Type		
October		
Year	2024	Total
OccType		
Total		0

YTD							
Year	2024						Total
OccType	Bail	Conviction	Diversion	NonConviction	NotAccepted	POATicket	
Arson		0	2	0			2
Assault	0	0	3	0	0	0	3
eTicket - Person		0	0	0	0	3	3
eTicket - Vehicle		0	0	0	0	4	4
Mischief		0	1	0	0		1
Theft		0	1	0	0		1
Threats		0	1	0	0		1
Trouble with youth		2	0	0		0	2
Weapons		3	0	3	0		6
Total	0	5	8	3	0	7	23

The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

Detachment: 11 - PETERBOROUGH COUNTY
 Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

Area(s): ALL
 Data source date:
 18-Nov-2024

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**OPP Detachment Board Report
Records Management System
October 2024**

Mental Health Act Occurrences		
October		
Year	Occurrences	Unfounded
2022	32	4
2023	32	3
2024	46	6

YTD		
Year	Occurrences	Unfounded
2022	457	124
2023	296	42
2024	432	115
Mental Health Act Occurrences by Occurrence Type		
October		
Year	2024	
Occurrences	Unfounded	
OccurrenceType		
Attempt or threat of suicide	3	0
Domestic dispute	2	0
Mental health act	39	6
Traffic hazard - Vehicle/Debris/Animal/Pedestrian	1	0
Trespass to property act	1	0
Total	**46**	**6**

Detachment: 11 - PETERBOROUGH COUNTY

Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

Area(s): ALL

Data source date:
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**OPP Detachment Board Report
Records Management System
October 2024**

Overdose Occurrences							
October				YTD			
Fatal	2022	2023	2024	Fatal	2022	2023	2024
<input type="checkbox"/> Fatal	0	0	0	<input type="checkbox"/> Fatal	2	2	0
non-opioid overdose	0	0	0	non-opioid overdose	0	0	0
opioid overdose	0	0	0	opioid overdose	2	2	0
<input type="checkbox"/> non-Fatal	2	1	0	<input type="checkbox"/> non-Fatal	11	3	0
non-opioid overdose	2	1	0	non-opioid overdose	7	1	0
opioid overdose	0	0	0	opioid overdose	4	2	0
Total	2	1	0	Total	13	5	0

Fatal Overdose Occurrences		Non-Fatal Overdose Occurrences	
October		October	

Detachment: 11 - PETERBOROUGH COUNTY

Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

Area(s): ALL

Data source date:
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OPP Detachment Board Report Records Management System October 2024

Referrals to Victim Service Agencies by Year			
October			
Year	Offered	Accepted	% Accepted
2022	48	8	16.3%
2023	35	13	36.1%
2024	71	37	51.4%
YTD			
Year	Offered	Accepted	% Accepted
2022	534	133	24.4%
2023	562	184	32.3%
2024	727	229	31.2%

Referrals to Victim Service Agencies by Occurrence Type			
October			
Occurrence Type	Offered	Accepted	
Domestic dispute	21	12	
Threats	8	3	
Sexual assault	7	7	
Sudden death	7	7	
Harassment	5	5	
Assault	6	0	
Bail violations	5	1	
Mischief	2	1	
Other criminal code	2	1	
Assist Other Police Agen...	2	0	
B-E bus/res/oth	1	1	
Child Pornography - tra...	1	1	
Cyber Enabled Crime - ...	1	1	
Duplicate occurrence	1	1	
Family dispute	1	0	
Fraud	1	0	
Impaired/over 80	1	0	
Indecent acts	1	1	
Motor vehicle collision	1	1	
Weapons	1	1	

Referrals Accepted (%) by Age Group				Referrals Not Offered			
October				October			
PersonAgeRange	2022	2023	2024	ServicesNotOfferedReason	2022	2023	2024
	4.7%	8.0%			0	0	0
11 - 16		100.0%	66.7%		0	0	0
17 - 25	100.0%	100.0%	50.0%	Victim deceased or unable to respond	1	0	0
26 - 45	100.0%	100.0%	45.9%	Victim resides outside Ontario	0	1	1
46 - 65	100.0%	100.0%	62.5%				
Over 65	100.0%	100.0%	50.0%				
Under 6			0.0%				
YTD				YTD			
PersonAgeRange	2022	2023	2024	ServicesNotOfferedReason	2022	2023	2024
	9.5%	6.6%	7.4%		0	0	0
11 - 16	100.0%	100.0%	53.3%		0	0	0
17 - 25	100.0%	100.0%	33.3%	Victim deceased or unable to respond	6	1	5
26 - 45	100.0%	98.4%	31.3%	Victim resides outside Ontario	5	6	3
46 - 65	100.0%	96.2%	41.0%				
6 - 10	100.0%	100.0%	100.0%				
Over 65	92.9%	100.0%	43.8%				
Under 6		100.0%	57.1%				

Detachment: 11 - PETERBOROUGH COUNTY

Location code(s): 1100 - PETERBOROUGH COUNTY, 1170 - CURVE LAKE FN, 1171 - HIAWATHA FN

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18-Nov-2024

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OPP Detachment Board Report
Report Information Page

Report Data Source Information:

Data Sources Utilized

- Niche RMS – CTSB Data Feed
- Collision Reporting System (eCRS)
- POIB File Manager
- Daily Activity Reporting System

Niche RMS

RMS data presented in this report is dynamic in nature and any numbers may change over time as the OPP continue to investigate and solve crime.

The following report tabs acquire their data from the OPP Niche RMS – CTSB Data Feed

- Complaints (Public Complaints Section Only)
- Charges
- Warnings
- Violent Crime
- Property Crime
- Drug Crime
- Clearance Rate
- Unfounded
- Other Crime
- Youth Charges
- MHA – Mental Health Act
- Overdose
- Victim Services

Collision Reporting System (eCRS)

Traffic related data for Collisions and Fatalities are collected from the OPP eCRS application.

The following report tabs acquire their data from the OPP eCRS (Collision Reporting System)

- Collisions
- Fatalities

DAR (Daily Activity Reporting)

Patrol hours are collected from the OPP DAR application.

The following report tabs acquire their data from the OPP DAR (Daily Activity Reporting)

- Complaints (Patrol Hours Section Only)

Peterborough OPP Detachment Board

By-law No. 2024-002

A by-law to change the name the Peterborough OPP Detachment Board to the Peterborough County OPP Detachment Board

Whereas Ontario Regulation 135/24 of the *Community Safety and Policing Act, 2019*, outlines the OPP Detachment Boards and their composition;

And Whereas Ontario Regulation 135/24 outlines that this Board is an OPP Detachment Board in the Peterborough County geographical area serviced by the Peterborough County OPP Detachment;

And Whereas the Peterborough OPP Detachment Board deems it advisable to change the name of the Board to more accurately reflect the catchment area;

Now Therefore the Peterborough OPP Detachment Board enacts as follows:

1. The Peterborough OPP Detachment Board shall operate as Peterborough County OPP Detachment Board until such time as the *Community Safety and Policing Act, 2019* or Ontario Regulation 135/24 is amended to reflect the name of our Detachment Board in the corresponding table within Ontario Regulation 135/24.

Read a first, second and third time and passed this 2nd day of December, 2024.

John Braybrook, Chair

Bianca Dragicevic, Interim Board Administrator

November 13, 2024

Ryan Teschner
Inspector General of Policing
Inspectorate of Policing

Special Constable Employers

On April 1, 2024, the *Community Safety and Policing Act, 2019* (CSPA) and its regulations came into force. The CSPA is an opportunity to modernize policing and enhance community safety in Ontario.

Ontario Regulation 87/24 (O. Reg. 87/24) under the CSPA prescribes mandatory initial, senior, and specialized training, as well as various exemptions for police officers and special constables.

The Ministry of the Solicitor General has filed amendments to O. Reg. 87/24 related to the training required to be appointed as a special constable, and some definitional changes. The amendments came into force upon filing and will provide increased operational flexibility for police services and special constable employers. They can now be accessed publicly online through e-Laws: [O. Reg. 450/24 TRAINING | ontario.ca](https://www.ontario.ca/laws/doc/oreg/oreg45024).

Thank you for the continued support to advance the modernization and continuous improvement of police services in Ontario.

Sincerely,



Ken Weatherill
Assistant Deputy Minister, Public Safety Division
Ministry of the Solicitor General

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety